

Kumaun University, Nainital

Minutes of Meeting

Date: 17th March 2023

Time: 11:30 AM

Location: Conference Hall Administrative Block

Agenda:

- Discuss the NAAC Peer Team Visit scheduled for May 15-17, 2023
- Identify potential areas of improvement
- Infrastructural Maintenance.

Discussion:

The meeting began with the welcome remarks of the Hon'ble Vice Chancellor. He discussed about various points and preparations to be taken into action for the NAAC Peer Team visit scheduled on *15th to 17th May 2023*. Following key points were discussed:

- No long leave will be sanctioned till the NAAC peer team visit is done.
- Website should be updated weekly.
- Exam policy and Anti Ragging Policy should be updated.
- Placement Cell should be updated within 4-5 days along with procurement of three computers. Also the Placement Data should be uploaded in website.
- Rain water harvesting tanks in Bhimtal Campus, Administrative Block and HRDC should be renovated/maintained and in working condition for physical verification.
- The construction of the lift in Bhimtal campus should be in good condition and functional.
- Order of Green Audit needs to be placed by today evening by Dr Neelu Lodhiyal and Finance Controller will coordinate for the same
- Finance Controller will purchase the 15 solar Panel (OREDA) which are to be installed in campus. In Bhimtal Campus, Solar Panel and LED bulb are to be installed by 31st March 2023.
- Differently abled washroom in the University's Administrative Block for both ladies and gents has to be constructed.
- The rooms and washrooms of all the boys and girls hostels (Bhimtal and Nainital Campus) should be in good condition. Dinning and kitchen of all the 3 girls hostel in Nainital Campus

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to be white washed and maintained. DSW will look after the white washing part along with Assistant Engineer. For this a combined estimate of money will be provided.

- Cafeteria and student union room in D.S.B. Campus also needs to be whitewashed and cleaned. 50 Chairs to be transferred from Law Department for canteen and Student union room by March, 31 - through store.
- White washing of Administrative Block DSB Campus and Bhimtal Campus to be done by 20 April 2023. White washing expenses of Bhimtal campus shall be borne by the self finance Departments.
- The whitewash and required maintenance of Geology and Nano Science & Nano technology centre of Chemistry Department to be done on priority basis.
- The I-cards and name plate of Faculty members and officials, signage board of different Cells, rooms in administrative block etc to be placed/procured in priority basis by Shree Durgesh Dimri (Deputy Registrar) and Mr. Kailash Joshi (store In-charge).
- The signage board of different Cells, committee, labs, rooms, student union in D.S.B. Campus to be placed/procured in priority basis by DSW.
- Boards depicting Vision, Mission, Motto and Kulgeet to be placed in administrative block of Kumaun University under the supervision of Shree Durgesh Dimri (Deputy Registrar) and Mr. Kailash Joshi (store In-charge)
- Similarly Vision-Mission boards will be placed at selected places in both the campus. Also, the route map of individual campus to be placed at main entrance under the supervision of DSW and Dr. Mahendra Rana respectively.
- Welcome Banner of NAAC peer will be placed at University main gate, D.S.B. Campus (all gates), Bhimtal Campus (all department gates) and HRDC Gate under the supervision of Mr. Sanjay Pant (Assistant Engineer) & Dr. Reetesh Sah.
- Wifi connection has to be ascertained in all Departments.
- Human Assistant Help Desk to be assured (by 31st March 2023) at Administrative block.
- Presentation of Library will be made by Dr. Yougal Joshi at Central and DSB library.
- White washing, repairing of windows panes and maintenance of all the departments including construction of ramp in central library to be completed by May 10, 2023.
- E-waste management report to be uploaded in University website by 10 April 2023.
- Dr. Pradeep Joshi along with Mr. K. K. Pandey will update the dates of the competitive exams in the website.
- The Finance Controller along with Registrar and Mr. Mohit Sanwal will ensure the completion of studio room and purchase of recording camera by 31 March 2023.
- Workstation for KU-IIC will be set up in HRDC building up to 31st March 2023

Maushe

Gaok

Rajeev

Aditya

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- Prof. Sanjay Pant & Prof. L.M. Tewari will be the In-charge of the Alumni cell and prepare Prominent Alumni banner. Prof. L.M. Tewari informed about the deposition of Rs. 1.3 lacs in Alumni fund ongoing procedure for online registration of Alumni cell.
- Examination data (signed TR's of past five years) to be maintained in Examination cell by March 31, 2023.
- Prof. Lalit Tewari and Reetesh Sah (for NCC/NSS) will identify the 100 students from different departments for student interaction with NAAC peer team.
- Instructions to be given to Student Union for their interaction with NAAC peer team.
- Gym committee to be constituted with the following members
 - Dr. Nagendra Sharma,
 - DSW Bhimtal and Nainital
 - Dr. Santosh Kumar
- The committee is required to provide 4 Cycle, 4 Dumbles, 8 Skipping Rope, 4 Treadmills, 10X4 Mats by 30 March 2023.
- Badminton Court at respective locations at Campuses and Hostel should be maintained.
- Day Care Centre to be maintained at Administrative block and campus premises.

Prepared By: Prof. Geeta Tewari *Geeta* Checked By: *Rajesh*

Dr. Manisha Sangun *Manisha*
Dr. Deepak Singh Jorhi *Dr. Jorhi*

Approved by Vice Chancellor

