

Meeting Agenda

Date: December 19,2023

Time: 10.30 am

Venue: Seminar hall, administrative Block, Kumaun University Nainital.

1. Appointment of Visiting Professor.
2. Seed money for internal research projects to the faculty members.
3. Regarding extramural funding.

कुमाऊँ विश्वविद्यालय, नैनीताल

PAGE NO.:

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दिनांक 19 दिसम्बर 2023 को विश्वविद्यालय शैक्षिक समीक्षा समिति (Academic Audit Committee) की पूर्वाह्न 10:30 बजे विश्वविद्यालय सभागार में आयोजित बैठक की उपस्थिति:-

1- प्रो० पी० सी० जे० श्री
(पूर्व कुलपति, दिल्ली विश्वविद्यालय)
रू- 1803A कैंला 35-1 वैशाली सुकरा
गाजिमा बाट

हस्ताक्षर
19/12/2023

2- प्रो० रम० एस० रम० रावत
(पूर्व कुलपति, MPB Cont. Unit)
श्री युन० बिला, वदनी बिहार, जोगीवाला
मोहकमपुर, देहरादून

19/12/23

3- प्रो० के० एन० सिंह
रसायन विभाग विभाग, ISMU
वाराणसी

19/12/23

4- प्रो० जे० पी० पंचोरी
पूर्व विभागाध्यक्ष, समाजशास्त्र
रू- 1803A कैंला 35-1 वैशाली सुकरा
क्षेत्रीनगर

19/12/23

5- उपकुलसचिव
सामान्य प्रशासन/मानव/परीक्षा
कुलविधि वि० नैनीताल

6- प्रो० संतोष कुमार
निदेशक, आई० एम० ए० सी
कुमाऊँ विश्वविद्यालय

19/12/2023

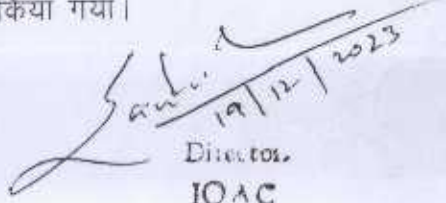
कम० श० - - - - 6:42

बैठक का कार्यवृत्त

विश्वविद्यालय शैक्षिक सम्परीक्षा समिति की बैठक आज दिनांक 19.12.2023 को पूर्वान्ह 10:30 बजे विश्वविद्यालय सभागार में बैठक आहूत की गई। जिसकी कार्यवाही निम्नवत् है-

1. डीन, एकेडेमिक एफेयर्स द्वारा शैक्षिक सम्परीक्षा समिति को Visiting Professor की नियुक्ति हेतु वित्त समिति तथा कार्य परिषद से अनुमति तथा विजिटिंग फेकल्टी निदेशालय खोले जाने की जानकारी दी गई। कार्य परिषद की अनुमति के पश्चात विजिटिंग प्रोफेसर एस0पी0 सिंह पूर्व कुलपति, गढ़वाल विश्वविद्यालय द्वारा उद्घाटन व्याख्यान से डी0एस0बी0ए परिसर में हुआ।
2. आन्तरिक शोध प्रोजेक्ट के लिये अनुदान की वृद्धि का भी प्रस्ताव पारित हो चुका है, इससे भी अवगत कराया गया।
3. सम्परीक्षा समिति को शोध पेपर तथा प्रोजेक्ट पर आधारित 1.30 करोड़ का प्रस्ताव पर विचार किये जाने की जानकारी दी गई।
4. कोरपोरस फण्ड विज्ञान संकाय को लगभग 02 लाख तथा 1.75 लाख निदेशक शोध का दिया जा रहा है। आगामी कोरपोरस फण्ड को विभागों से प्राप्त प्रस्ताव के आधार पर समान रूप से वितरित किया जायेगा।
5. वाह्य निधि (Extra Moral Fund) को बढ़ाकर लगभग 50 करोड़ तक किया जाना चाहिए। IPR, Publication फंडिंग एजेन्सी एकेडमिक करियर हेतु एक वर्ष में बढ़ाया जाना चाहिए।
6. वर्ष 2024 तक एक Orientation Program का आयोजन किया जाना आवश्यक है।
7. Value added Course की संख्या लगभग 50 होनी चाहिए।
8. विश्वविद्यालय को अन्तिम वर्ष के छात्रों तथा उनके अभिभावकों से Feed Back लिया जाना है।
9. विश्वविद्यालय के सम्पूर्ण नामांकित छात्र की संख्या विभागीय स्तर की कुल प्रवेश के पृथक-पृथक से संकलित किया जाय।
10. छात्र-शिक्षक का अनुपात को बढ़ाये जाने के लिये संविदा/अतिथि शिक्षक यदि 90 प्रतिशत पाठ्यक्रम समय से पूर्ण किया जाता है तो उक्त शिक्षक को नियमित शिक्षक की भांति आंकलन किया जाय।
11. शिकायत का समाधान समय से पूर्ण किया जाना सुनिश्चित किया जाय।
12. परीक्षा ओटोमेशन तथा उत्तीर्ण का प्रतिशत की चर्चा की गई।

अन्त में सभी का धन्यवाद प्रस्तुत करते बैठक का समापन किया गया।


19/12/2023
Director,
IQAC

Kumaun University

Page No. 1

Action taken report

DoM 19 December 2023

- Feedback from students and their parents has been collected and analysed. The suggestions are appreciated and actions will be taken accordingly.

Sami
25/04/2024

Meeting Agenda

Date: December 15, 2023

Time: 11 am

Venue: IQAC office, Administrative block, Kumaun University.

1. To announce the finalized date for academic audit and discuss its preparation.
2. Updating University website from time to time.
3. Establishment of Uttarakhand Academy of Science.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of Meeting Dated 15/12/23

Members Present:

1. Prof Santosh Kumar, Director
2. Prof Geeta Tewari, Joint Director
3. Dr Nandan Singh Bisht, Member
4. Dr Reetesh Sah, Member
5. Dr Deepakshi Joshi, Member
6. Dr Manisha Sanguri, Member

Welcome Address:

- Prof Santosh Kumar welcomed the team members and emphasized the importance of collective responsibility in achieving greater heights for the University, particularly in the context of NAAC accreditation.

Academic Audit Preparation:

- The Academic Audit is scheduled for 19th December.
- IQAC (Internal Quality Assurance Cell) needs to present itself effectively.
- Agenda for the audit must be prepared in a timely manner.
- Evaluation of individual faculty performance reports.
- Strict action against those who have not submitted their profiles.
- Identified 11 departments for the external audit team's visit.

Departmental Coordinators:

- Each Department will appoint one faculty member as the Departmental Coordinator.

[Signature]

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- Coordinators will be responsible for providing all required information and reports regarding the Departmental Profile and Activities.

Website Update:

- Dr Reetesh Sah and Mr Pankaj Pathak are assigned responsibility for updating the University website.

Academic Audit Team:

- Prof Santosh Kumar, Prof Geeta Tewari, Dr Deepakshi Joshi, and Dr Manisha Sanguri will accompany the Academic Audit Team.

Establishment of Uttarakhand Academy of Sciences:

- Initiatives discussed for the establishment of the Uttarakhand Academy of Sciences.
- Focus on developing Geo Heritage, Geo Tourism Sites, Eco Tourism, and other heritages.
- Dr Reetesh Sah from the History Department will lead the task.
- The first phase will involve identifying and developing 10 sites to be added to the University's route map.

Extension and Education Programme:

- Mitigation and Natural Disaster Management programs will be organized periodically.
- Five villages in the outskirts of Nainital will be adopted for these programs.

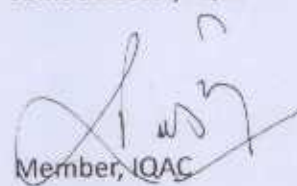
The meeting concluded with a call for proactive participation and collaboration from all members to achieve the outlined goals.


15/12/2023
Director, IQAC


Member, IQAC


15/12/2023
Member, IQAC


Joint Director, IQAC


Member, IQAC


Member, IQAC

Action taken report

DoM 15 December 2023

- Academic audit was successfully conducted on the scheduled date i.e 19 Dec 2023.
- Any new update is reflected in University website.


02/01/2024

Meeting Agenda

Date: December 18,2023

Time: 02.30 pm

Venue: Conference hall, administrative Block, Kumaun University Nainital.

1. Updates regarding Appeal made by University after getting B grade from NAAC.
2. MoU regarding exchange programme with Delhi University.
3. Monthly meeting by respective Deans.
4. Regarding preparation and submission of AQAR for 2022-23.
5. Regarding course completion in different programmes.

बैठक का कार्यवृत्त

आज दिनांक 18.12.2023 को माननीय कुलपति जी अध्यक्षता में अपरान्ह 02:30 बजे विश्वविद्यालय सभागार में संकायाध्यक्षों की समीक्षा बैठक आहूत की गई। जिसकी कार्यवाही निम्नवत् है -

1. नैक द्वारा B ग्रेड दिये जाने के बाद नैक अपील का निस्तारण माननीय कुलपति जी द्वारा दिनांक 11.12.2023 को आनलाइन प्रस्तुतिकरण (Presentation) दिया गया। जिसकी विस्तृत जानकारी बैठक में दी गई।
2. माननीय कुलपति जी द्वारा निर्देश दिया गया कि कुमाऊँ विश्वविद्यालय को स्नातकोत्तर स्तर के पाठ्यक्रमों एवं शोध सम्बन्धित विषयों में Exchange Programme को दिल्ली विश्वविद्यालय के साथ अनुबन्ध (MOU) किया जाय।
3. माननीय कुलपति जी द्वारा निर्देश दिया गया कि कुमाऊँ विश्वविद्यालय के विभिन्न विभागों से किये गये MOU के साथ विद्यार्थियों के लिए Internship का प्रावधान किया जाय।
4. माननीय कुलपति जी द्वारा अवगत कराया गया कि कार्यपरिषद द्वारा विजिटिंग फेकल्टी निदेशालय खोले जाने की सस्तुति के पश्चात उक्त फेकल्टी को एक वर्ष के लिये नियुक्त किये जाने हेतु सहमति प्रदान की गई है।
5. संकायाध्यक्षों द्वारा निर्णय लिया गया कि प्रत्येक माह 20 तारीख तक संकायाध्यक्षों एवं विभागाध्यक्षों के साथ बैठक का आयोजन किया जायेगा।
6. समीक्षा बैठक में निर्णय लिया गया कि प्रत्येक संकाय एवं विभाग द्वारा समय समय पर किये गये गतिविधि (Activity) की प्रतिलिपि निदेशक, आई0क्यू0ए0सी0 को आवश्यक रूप से प्रेषित की जाय। जिससे उक्त गतिविधियों की जानकारी वेबसाइट पर अपलोड की जा सके।
7. प्रत्येक विभागों द्वारा के फेकल्टी द्वारा शोध प्रोजेक्ट के लिये आवश्यकीय रूप आवेदन किया जाय। जिसकी जानकारी मुख्यमंत्री पोर्टल पर उपलब्ध करायी जायेगी।
8. समस्त संकायाध्यक्षों द्वारा अवगत कराया गया कि वे प्रत्येक माह में बैठक का आयोजन किया जा रहा है तथा निर्णय लिया गया कि प्रत्येक बैठक की उपस्थिति एवं कार्यवाही विश्वविद्यालय को आवश्यक रूप से प्रेषित की जाय।
8. विज्ञान संकायाध्यक्ष द्वारा अवगत कराया गया कि दिनांक 15 दिसम्बर, 2023 को विभागीय बैठक का आयोजन किया गया जिसमें स्नातकोत्तर स्तर का पाठ्यक्रम 75 प्रतिशत पूर्ण हो चुका है। आन्तरिक मूल्यांकन के अंक पोर्टल खुलने के बाद अंक अपलोड कर दिये जायेंगे।
9. निदेशक आई0क्यू0ए0सी0 द्वारा अवगत कराया गया कि दिनांक 31 दिसम्बर, 2023 तक AQAR नैक की वेबसाइट पर अपलोड किया जाना है। जिसमें विभागों द्वारा डाटा को

Sanil
18/12/2023

प्राथमिकता के आधार पर आई०क्यू०ए०सी० विभाग को प्रेषित किये जाने की कार्यवाही सुनिश्चित की जाय।

10. संकायाध्यक्ष, वाणिज्य द्वारा अवगत कराया गया कि एन०ई०पी० द्वारा एक प्रयोगात्मक विषय अनिवार्यता के रहते हुए छात्रों हेतु स्थान की समुचित व्यवस्था की जाय तथा इस पर आगामी BOS की बैठक में चर्चा की जाय।
11. संकायाध्यक्ष, बायोमेडिकल-फोरेसिक साइन्स में समुचित स्थान की आवश्यकता की चर्चा की गई।

अन्त में माननीय कुलपति जी द्वारा सभी का धन्यवाद प्रस्तुत करते बैठक का समापन किया गया।



18/12/2023

Director,

IQAC

Kumaun University

Nainital

कुशलित्व नैनीताल

PAGE NO.:

DATE: / /

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राज्य शासक 18/12/2023 के अफाट 2:30 बजे
मां कुलपति जी अध्यक्षता में ~~अध्यक्ष~~ (संकायाध्यक्ष)
की बैठक की उपस्थिति

- 1- प्रो अमल जोशी संकायाध्यक्ष वाणिज्य संकाय/ शिक्षा संकाय
- 2- प्रो संतोष कुमार निदेशक IQAC
- 3- प्रो प्रिजा पारडे संकायाध्यक्ष विज्ञान संकाय
- 4- प्रो रमणराम मावडी संकायाध्यक्ष विद्युत आदि
- 5- प्रो जीनराम संकायाध्यक्ष कृषि
- 6- प्रो इन्दुलोक संकायाध्यक्ष कला/विधि
- 7- प्रो कुमुद उपाध्याय संकायाध्यक्ष तकनीक
- 8- श्री दिनेश चन्द्रा कुलसचिव
- 9- डॉ महेड राणा परीक्षा नियंत्रक/ संकायाध्यक्ष वायोमैडिकल साइंस
- 10- प्रो रवीन्द्र केवसिंह संकायाध्यक्ष प्रबंध अध्ययन

Action taken report

DoM 18 December 2023

- Vice chancellor's fellowship for internship to students has been initiated and applications are invited from M.Sc II sem students. The selection is based on the marks obtained in I sem and top two students will be selected from each department. A fellowship of 7500/- per month will be given for top two students from each department.
- Directorate of Visiting Professor has been established. Prof. Lalit Tewari is appointed as Director.
- Research Proposals were submitted by various faculty members on CM portal out of which 12 have been sanctioned.

Sanku
02/01/2024



in:sent



Active



in:sent

61

Compose

43 of 2,660

Mail

Inbox

61

Urgent Meeting of HoDs of Language Departments of Kumaun University

Chat

Starred

Snoozed

Meet

Sent

Drafts

26

More

Labels

CV

5

Self Performance

Templates



Director IQAC <director.iqac@kumainital.ac.in>
to Imjoshir9, Imjoshir9, hari, nirmaladchalia123, Jaya, Vice, me, directoridsbcampus, greetatewarib, bcc: Professor

Sun, 31 Mar, 14:52

Dear Colleagues

A meeting of HoDs of the Hindi, English, and Sanskrit Departments of Kumaun University is scheduled on 01 April 2024 at 2.30 PM in the EC meeting hall of the University, to discuss the establishment of language labs. In this regard, the Sanako Education India Pvt Ltd Executives shall demonstrate the language lab's essentials. The Director of the DSB Campus and the Joint Director of IQAC are also invited to the meeting.

Please attend the meeting.

With kind regards,

Yours sincerely,

Santosh Kumar

Director

Internal Quality Assurance Cell (IQAC)

बैठक का कार्यवृत्त

आज दिनांक 01/04/2024 को माननीय कुलपति जी की अध्यक्षता में विश्वविद्यालय के परिसरों में शैक्षिक गुणवत्ता बढ़ाने के लिये Language Lab स्थापित किये जाने हेतु बैठक आयोजित की गई जिसमें निम्नलिखित बिन्दुओं में चर्चा की गई -

1. डी0एस0बी0 परिसर, नैनीताल में Language Lab स्थापित किये जाने के लिये लगभग 5-6 कम्प्यूटर तथा लैब स्थापित किये जाने के लिये पर्याप्त स्थान की आवश्यकता की चर्चा की गई।
2. Language Lab स्थापित किये जाने हेतु एक समिति का गठन किये जाने हेतु विचार विमर्श किया गया। गठित समिति द्वारा उक्त लैब हेतु प्रस्ताव बनाया जायेगा।
3. Language Lab परिसर में स्थापित किये जाने हेतु विश्वविद्यालय द्वारा कोटेशन आमंत्रित किये जाये साथ ही लैब के स्थापित किये जाने के पश्चात प्रत्येक भाषा के लिये एक प्रशिक्षक की आवश्यकता होगी।
4. वर्तमान में तीन भाषाओं में लैब स्थापित किये जाने पर सहमति व्यक्त की गई।

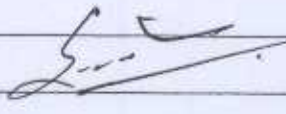
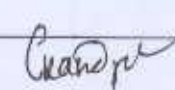
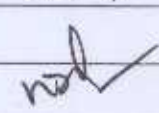
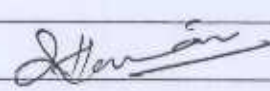
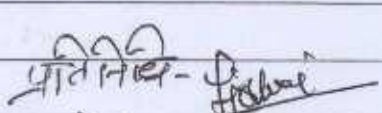

01/04/2024
(प्रो० संतोष कुमार)

डीन एकेडमिक एफेयर्स

IQAC

PAGE No	
DATE	

आज दिनांक 01.04.2024 को माननीय कुलपति जी की अध्यक्षता में Language Lab के सम्बन्ध में एक बैठक आयोजित की गई जिसमें उपस्थिति निम्नवत् रही।

- | | | |
|----|---|---|
| 1. | प्रो० रंगोष् कुमार
निदेशक IQAC |  |
| 2. | प्रो० गीता तिवारी
संस्कृत निदेशक |  |
| 3. | प्रो० निर्मला देला खोरा
हिन्दी विभाग |  |
| 4. | डा० हरिप्रिया पाठक
अंग्रेजी विभाग |  |
| 5. | डा० सुप्रभा जोशी
संस्कृत विभाग |  |
| 6. | श्री दुर्गा डिमरी
अपकृत सचिव |  |
| 7. | श्री के० के० पाठे |  |
| 8. | श्री संजय पन्त
सहायक आयुक्त | |

MANYU ENTERPRISES

49/1, 1st Floor, Rajeshwari Nilaya,
East Anjaneya Temple Street,
Basavangudi, Bengaluru – 560 004
Mobile No: 9986997975
Email: vaman.ash@gmail.com
GSTIN: 29AGQPA2281B1ZM

Date: 02-04-2024

To

The Director, Internal Quality Assurance Cell (IQAC)
Kumaun University
Nainital-263001(Uttarakhand)
India.

Sub: Quotation for Sanako language lab

Dear Sir/Ma'am,

Please find the below commercial details of Sanako Language Lab -

Sl No	Description	Qty	Total
1	Sanako Study 1200 software up to 6 license (Digital Interactive Language Lab software) with English Content	6	171000
2	Sanako Pronounce	6	
3	SKY Pronounce- On Teacher Machine	1	
4	Headset	1	
TOTAL			171000
GST@18%			30780
GRAND TOTAL			201780

Validity of quotation is for 3 weeks

IMPLEMENTATION- Online installation within 15 days.

Annual Maintenance- Included for 1 years

Taxes- Included

TRAINING- Two days online training will be provided by trained engineers

Payment Terms & Conditions Term of Payment: 100% advance.

Yours Faithfully,
For Manyu Enterprises
Authorized Signatory



GST NO: 07AAOCS7753D1Z0

sanako 

DATE: 02-04-2024

SUB: Quotation for Sanako Language Lab

TO: The Director, Internal Quality Assurance Cell (IQAC)
Kumaun University
Nainital-263001(Uttarakhand) India.

Sanako Education India Pvt. Ltd.
Regus Business Centre Pvt Ltd,
Rectangle 1, 4th Floor,
Room No: 419,
Saket, New Delhi - 110017.
India
Phone +91-999916989
Vivek.gupta@sanako.com
www.sanako.com

Respected Sir,

Thank you very much for considering the below products for your requirement.

S/No	Items	AU	Qty	Amt(in Rs)
1	Sanako Study 1200 perpetual license with 2 year AMC	Nos	6	1,62,000.00
2	Sanako Pronounce	Nos	6	
3	Sky Pronounce on Teacher Machine	Nos	1	
4	Kreo Headset	Nos	6	
TOTAL				1,62,000.00
GST@18%				29,160.00
GRAND TOTAL				INR 1,91,160.00

Benefits of the Support and Maintenance are as follows:-

- Helpline Telephone Support – Access to our first rate team of SANAKO Accredited Technicians
- Email or Fax Support – email or fax us your general and non-urgent queries anytime.
- Maintenance Upgrades – including latest enhancements to the software for all released modules and access to new Modules and Plug-Ins that have been developed.
- Remote assistance where applicable.

Payment Terms & Conditions

1. **Term of Payment:** 100% on delivery, installation and training.
2. **Validity of Proposal:** 60 days from proposal date
3. **Delivery Schedule:** 2 weeks from purchase order.
4. **Implementation:** within 1 weeks from the delivery of material.
5. **Training:** Quaterly training will be provided by a trained engineer to teaching staff on the usability of the system and the technicians on the maintenance.

Company Details

- **Account Name :** Sanako Education India Pvt Ltd
- **Account No.** : 911020006052246
- **Bank** : Axis Bank, Barakhamba Road, New Delhi
- **IFSC Code** : UTIB0000007
- **Term of Payment** : On Successful Installation

Annual Maintenance

- Annual maintenance will be valid for 1 year, which is included in the above cost.





RV Knowledge Solutions

F-7, Nanak Plaza, Opposite Street No-4, Raja Park,
Jaipur, Rajasthan -302004.
Mobile +91 9352155372

Date: 02-04-2024

Sub: Quotation for setup of language lab

To,
The Director, Internal Quality Assurance Cell (IQAC)
Kumaun University
Nainital-263001(Uttarakhand)
India.

Respected Sir,

Further to your request for the quotation of setting up a language lab. Please find the quote for the same.

Sl No	Particular	Qty	Price in INR
1	Sanako Study 1200 with English Content	6	1,77,000
2	Sanako Pronounce	6	
3	Sky Pronounce	1	
4	Headset	6	
TOTAL			1,77,000
GST			31,860
GRAND TOTAL			2,08,860

Validity of quotation is for 60 days.

IMPLEMENTATION

Installation within 15 days.

Maintenance

Included for 1 years

Training- 2 days training

Payment Terms & Conditions Term of Payment: 100% on advance.

Firm Name:RV Knowledge Solutions
A/c No- 2226002100259047
Bank: Punjab National Bank, Raja Park, Jaipur
IFSC Code – PUNB0222600
GST NO – 08AATFR4479H1Z

Regards



RV Knowledge Solutions
Jaipur, Rajasthan

Action taken report

DoM 1 April 2024

- Site for language lab has been selected in DSB Campus.
- Quotations have been received from two companies (attached herewith).
- Process for language lab is ongoing

Sanku
18/04/2024

Meeting Agenda

Date: April 3,2024

Time: 2.00 pm

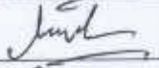
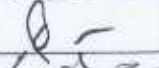
Venue: Conference Hall Administrative block, Kumaun University Nainital.

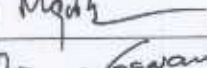
- Discussion on 7 criterion of AQAR
- Updates on establishment of Language lab
- Departmental activities.

दि. 03/04/2024 को मा. कुलापति जी अध्यक्षता में संकायाध्यक्षों एवं विभागाध्यक्षों के साथ अपराह्न 2.00 बजे आयोजित बैठक की उपस्थिति -

	हस्ताक्षर	
1- प्रोफेसर जीनुराम		37.
2. प्रो. अबुल जोशी		28.
3- Prof. Late Pande		29
4. प्रो. निर्मला देला जोशी		30
5. प्रो. ज्योति जोशी समाजशास्त्र		31.
6. Prof. Ashish Mehta, Computer Science		32
7. Sanjay Ghildiyal, Dept. of History		
8. Prof. Amit Joshi, Management Studies		
09. Dr. Ashok Kumar - Dept. of Music		
10. Dr. Seema Chaudhary - Dept. of Agric. Science		
11. Dr. Reetesh Sah IQRAC / MMTC		
12. Dr. Poonam Bisht Journalism Dept.		
13. Dr. Pradeep Joshi IPSAR		
14. Dr. Neeta Anja Sanskrit		
15. Dr. Ashok Kumar Tourism		
16. Dr. Geeta Tewari		
17. Dr. Deepakshi Joshi		
18. Apoorva Bisht (Dept. of Physical Education)		
19. Prof. Tapas Mandal (Biotechnology)		
20. Prof. Kalpana Agrahari (Pol. Sci.)		
21. Prof. Chitra Pande		
22. Prof. HCS Bisht		
23. Prof. R.C. Joshi		
24. Prof. Surendra Singh Bargali		
25. Prof. M.S. Mawari Dean & Head		
26. Prof. PADAM S. Bhatt Dean & Head Commerce		

37. Prof. Shuchi Bisht
28. Dr. Mahendra Rana
29. Dinesh Chandra
30. Prof. Sanjosh Kumar
31. Prof. M. E. Joshi
32. Prof. Radeep Goswami




दिनांक 3 अप्रैल 2024 को आयोजित आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ की बैठक का कार्यवृत्त

कुमाऊं विश्वविद्यालय के प्रशासनिक भवन में आज बुधवार, दिनांक 3 अप्रैल 2023 को मा० कुलपति प्रो० दीवान सिंह रावत की अध्यक्षता में आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ (आई०क्यू०ए०सी०) की बैठक आयोजन हुआ। जिसमें आई०क्यू०ए०सी० समिति के सभी सदस्यों के साथ संकायाध्यक्षों एवं विभागाध्यक्षों द्वारा प्रतिभाग किया गया।

निदेशक, आई०क्यू०ए०सी० प्रो० संतोष कुमार द्वारा मा० कुलपति एवं उपस्थित सभी सदस्यों को स्वागत किया गया एवं मा० कुलपति की अनुमति से बैठक की कार्यवाही आरम्भ की गई।

बैठक में सर्वप्रथम मा० कुलपति द्वारा नैक के सभी सात मानकों पर खरा उतरने के लिए विश्वविद्यालय की विभिन्न समितियों को आवश्यक दिशा निर्देश दिए गए।

आई०क्यू०ए०सी० की बैठक में सर्वसम्मति से निम्नवत निर्णय लिए गए –

- 1- जिन प्राध्यापकों को शोध कार्य हेतु विश्वविद्यालय से प्रारंभिक धनराशि प्राप्त हुई है, उनको उपयोगिता प्रमाण पत्र जमा करने हेतु निर्देशित किया जायेगा।
- 2- सभी विभाग समय-समय पर आयोजित होने वाले सेमिनार, कार्यशाला, वेबिनार आदि से सम्बंधित विस्तृत रिपोर्ट (फोटोग्राफ एवं न्यूज कवरेज के साथ) आई०क्यू०ए०सी०/ श्री के०के० पांडेय (कंप्यूटर प्रोग्रामर) को भेजना सुनिश्चित करेंगे।
- 3- विश्वविद्यालय के डी०एस०बी० परिसर में एक लैंग्वेज लैब स्थापित की जाएगी जिसके लिए सम्बंधित फर्मों/कम्पनीज से प्रस्ताव (प्रपोजल) प्राप्त किया जायेगा। लैंग्वेज लैब हेतु हिंदी, संस्कृत एवं अंग्रेजी विभाग के विभागाध्यक्ष अपनी एवं विद्यार्थियों की उपस्थिति सुनिश्चित करेंगे।
- 4- राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद (नैक) के पुनर्मूल्यांकन से पूर्व विजुअल आर्ट विभाग द्वारा डी०एस०बी० परिसर में एक आर्ट गैलरी तैयार की जाएगी।

- 5- सभी विभागाध्यक्ष यह सुनिश्चित करेंगे कि समय पर सभी प्राध्यापकों/शिक्षकों के नवीनतम बायोडेटा विश्वविद्यालय के वेबसाइट में अपलोड हो जाये। इस हेतु 10 अप्रैल 2024 तक सभी शिक्षक अपना नवीनतम बायोडेटा वेबसाइट प्रभारी को ईमेल के माध्यम भेजना सुनिश्चित करेंगे।
- 6- सभी विभागों द्वारा AQAR 2022-23 हेतु आवश्यक जानकारीयाँ निर्धारित समय पर आई०क्यू०ए०सी० में जमा किया जायेगी। अनुपालन न करने पर संबंधित विभागों के खिलाफ सख्त कार्रवाई की जाएगी।
- 7- कर्मचारियों, छात्रों, शैक्षणिक संस्थानों, कॉर्पोरेट जगत और अन्य हितधारकों को विश्वविद्यालय की गतिविधियों और नवाचारों के बारे में जानकारी प्रदान करने के उद्देश्य से त्रैमासिक न्यूजलेटर का प्रकाशन किया जायेगा।
- 8- विभागों द्वारा किसी भी सामग्री (वस्तु) को क्रय करने से पूर्व उस सामग्री की गुणवत्ता/संख्या/विनिर्देश (स्पेसिफिकेशन) को सम्बंधित विभागाध्यक्ष द्वारा सत्यापित किया जायेगा एवं विनिर्देश (स्पेसिफिकेशन) की जांच विश्वविद्यालय की क्रय समिति द्वारा की जानी आवश्यक होगी। तत्पश्चात ही क्रय-आदेश निर्गत किया जायेगा।

क्रय की गई सामग्री को सीधे सम्बंधित विभाग/अनुभाग द्वारा प्राप्त किया जायेगा और उसका विवरण विभाग के स्टॉक रजिस्टर में अंकित किया जायेगा। विभाग द्वारा इसके बिल की प्रतिलिपि विश्वविद्यालय के स्टोर अनुभाग को भी भेजी जाएगी एवं स्टोर अनुभाग के स्टॉक रजिस्टर में भी इसका विवरण अंकित किया जायेगा।

विभाग द्वारा क्रय की गई सामग्री/उपकरण/दस्तावेजों की जांच विश्वविद्यालय की क्रय समिति द्वारा किये जाने के पश्चात ही बिल का भुगतान किया जाएगा।

Action taken report

DoM 3 April 2024

- Utilization certificates have been received from all respective teachers.
- Departments have been instructed to submit report (including photographs) of every event organized by the department along with videos to Mr. K.K. Pandey, ERP cell.
- Language lab work is ongoing in DSB Campus.
- All the CVs have been received and updated in the University website.
- Data regarding AQAR 2022-23 have been received from DSB campus and JC Bose Campus.
- Head of the Departments have been instructed to verify the quality, number and specification of all the items to be purchased.

Sanu
16/04/2024

कुमाऊँ विश्वविद्यालय, नैनीताल।

पत्रांक: केयू/आर0300/2024/487

दिनांक : 01/04/2024

सेवा में,

- | | | |
|-----|--|------------------|
| 1. | The Vice-Chancellor,
Kumaun University, Nainital | Chairman |
| 2. | Prof. Nanda Gopal Sahoo | Member |
| 3. | Prof. Archana N. Sah | Member |
| 4. | Prof. Ashish Tewari | Member |
| 5. | Prof. Geeta Tiwari | Member |
| 6. | Dr. Ritesh Sah | Member |
| 7. | Dr. Nandan Singh Bisht | Member |
| 8. | Prof. Vinod K. Singh (Management) | Member |
| 9. | The Registrar | Member |
| 10. | The Finance Controller | Member |
| 11. | The Controller of Examination | Member |
| 12. | Director, DSB Campus | Member |
| 13. | Director, Sir JC Bose Campus | Member |
| 14. | Dean of Students Welfare, DSB Campus | Member |
| 15. | Dr. K. B. Melkani (Retd. Professor) | Member |
| 16. | Shri Abhishek Mehra
(Former President Student Union) | Member |
| 17. | Mr. Bhaskar Khulbe, IAS
e-mail: bhaskar.khulbe@gov.in | Member |
| 18. | Professor Ramanand Singh, Delhi | Member |
| 19. | Mr. Rohit Meena, IAS
Managing Director, SIIDCUL
(e-mail: md@siideul.com) | Member |
| 20. | Shri Shibanka Das Biswas IRS, Delhi
Member (Spl. Invitee)
e-mail: shibanka.biswas@gov.in | Member |
| 21. | Dr. R.K. Joshi,
DST, New Delhi (e-mail: rkjoshi@nic.in) | Member |
| 22. | Prof. Santosh Kumar Director, IQAC | Member Secretary |

विश्वविद्यालय में नैक पीअर टीम के दिनांक 02-04 मई, 2024 के भ्रमण दृष्टिगत आई0क्यू0ए0सी0 समिति की बैठक दिनांक 06 अप्रैल, 2024 को प्रातः 11:00 बजे से आनलाइन/आफलाइन आयोजित की जाती है।

अतः आपसे अनुरोध है कि उक्त बैठक में सम्मिलित होने का कष्ट करें।

भवदीय,

(दिनेश चन्द्रा)

कुलसचिव

प्रतिलिपि: निम्नलिखित को सूचनार्थ एवं आवश्यकीय कार्यवाही हेतु प्रेषित।

1. उक्त समस्त को सूचनार्थ एवं आवश्यकीय कार्यवाही हेतु प्रेषित।
2. नीजि सचिव कुलपति को माननीय कुलपति जी के सूचनार्थ प्रेषित।

(दिनेश चन्द्रा)

कुलसचिव

Program for the IQAC Committee Meeting dated 06/04/2024

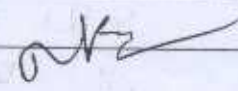
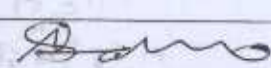
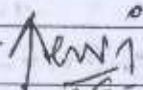
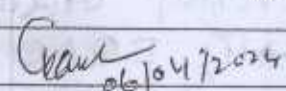
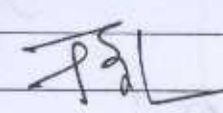
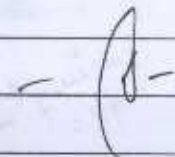
1. **11:30 AM - 11:35 AM:** Welcome of Members by the Hon'ble Chairman of the IQAC Committee.
2. **11:35 AM - 11:45 AM:** Formal Introduction of Internal and External Members, highlighting their role and expertise within the Committee.
3. **11:45 AM - 12:15 PM:** Presentation by IQAC Director outlining the current state of academic and administrative affairs, including achievements and areas for improvement.
4. **12:15 PM - 12:45 PM:** Suggestions from Expert Members on quality Academic and Administrative improvements
5. **12:45 PM - 1:15 PM:** Discussion on marking effective and successful proposed visit of NAAC Peer Team from 2nd to 4th May 2024.
6. **1:15 PM - 01:30 PM:** Any other matters with the permission of the Chairman.
7. **01:30 PM - 01:35 PM:** Vote of thanks by Registrar, Kumaun University

End of the meeting.

IOAC, KU, Nainital.

vibhu	
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आज दिनांक 06.04.2024 को प्रातः 11:00 बजे से माननीय कुलपति जी की अध्यक्षता में आई० ए० सी० समिति की बैठक में उपस्थिति निम्नवत् रही -

1. प्रो० D S Rawat VC, 
प्रो० सलोह कुमार 
सदस्य सचिव
2. निदेशक,
डी० ए० सी० परिसर, नैनीताल 
3. निदेशक,
सर जो० सी० बोस तकनीकी परिसर, भीमताल
4. क्षेम अधिकृता कल्याण
डी० ए० सी० परिसर, नैनीताल
5. प्रो० नन्द गोपाल साहू 
निदेशक, शोध एवं विकास
6. प्रो० अर्चना नेगी साह
7. प्रो० आशीष तिवारी 
06-04-2024
8. प्रो० गीता तिवारी 
संयुक्त निदेशक, IOAC
06/04/2024
9. डॉ० रीतेश साह
सदस्य, IOAC
10. डॉ० नन्दन सिंह बिहारी 
सदस्य, IOAC
11. प्रो० विनोद के सिंह
12. कुल सचिव
कु० वि० वि०, नैनीताल 

13. वित्त नियंत्रक
कुं वि वि, नैनीताल
14. परीक्षा नियंत्रक
कुं वि वि, नैनीताल। *Mohd*
15. डॉ. के. बी. मेलकाणी
(सेवानिवृत्त प्रो.)
16. श्री अभिषेक मेहरा
पूर्व छात्र संघ अध्यक्ष 1.
17. श्री भास्कर खुल्बे
IAS. Online 2.
18. प्रो. रामानन्द सिंह
दिल्ली विश्वविद्यालय, दिल्ली *m. n. f*
6/4/24 3.
19. श्री रोहित मीना
IAS, निदेशक (सिस्टम) 4.
20. श्री शिवांक दास विश्वास
IAS, Delhi *Dr. Anwar*
6/4/2024 5.
21. डॉ. आर. के. जोशी
इंसान की दिल्ली.
22. डॉ. दीपली जोशी
सदस्य, IQAC *Dr. Anwar*

7.

8.

9.

Kumaun University Nainital
External IQAC committee meeting

Dated: 6 April 2024

Time: 11.00 am

Venue: Conference hall, Administrative block, Kumaun University Nainital

Agenda

- Regarding NAAC PT visit scheduled May 02-04, 2024

Minutes of Meeting

1. **Introduction by Vice Chancellor:** The meeting commenced with the Vice Chancellor formally introducing the members of the committee.
2. The IQAC Director presented an overview of the IQAC's goals and establishment. It was highlighted that an appeal against NAAC accreditation was filed on *11th November 2023* and accepted on 12th December 2023. The upcoming peer team visit was scheduled for 2nd-4th May 2024.
3. Activities under criterion 7 were discussed, including the revision of course curriculum in line with NEP 2020, with changes in nomenclature and credits. Additionally, it was noted that Kumaun University offers over 50 value-added courses.
4. A structured feedback system at the departmental level was introduced to facilitate prompt action. Latest initiatives such as the Vice Chancellor Internship Fellowship and CM Protsahan Yojna were also presented.
5. The Dean Academic Affairs highlighted a decrease in student admissions and enrollment. Plans to motivate intermediate students in the catchment area were discussed, along with increasing the number of smart classrooms and digital boards. Remedial classes were proposed to address this issue.
6. Efforts to enhance research, innovation, and extension activities were discussed, including incentives for teachers receiving national and international awards, financial support for conference participation, and existing MoUs. Plans for lectures, workshops, and seminars were outlined, along with collaborations with international institutions.
7. Collaborative initiatives, such as the fish revival program in collaboration with the Zoology department, were presented. Funding of 30 lakhs from the state government was secured for this project. Additionally, plans for geo heritage and geo-tourism development were discussed.
8. Initiatives such as distributing medicine kits to TB patients and construction of language labs, studios, and a daycare centre were highlighted. Renovation plans for chemistry and botany labs under PM USHA were also mentioned.
9. External members suggested strategies for academic and administrative enhancement, including faculty empowerment, stress management programs, and automation of administrative and financial processes.

10. Proposals for alumni engagement, including generating corpus funds and conducting field-oriented teaching programs, were discussed. Dr. Bhaskar Khulbe offered his involvement as an alumnus, which was acknowledged by the Vice Chancellor.
11. Concerns regarding the National Education Policy (NEP), exam policies, and curriculum development were raised. Emphasis was placed on result-oriented mapping systems and collaboration with other institutions.

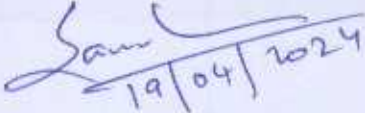
Conclusion

The Honourable Vice Chancellor extended gratitude to all committee members for their contributions.

Action Taken Report
(for 06/04/2024 meeting)
Dated: 19/4/2024

1. **Preparation for Peer Team Visit:** The IQAC Director initiated preparations by organising mock drills for the upcoming peer team visit scheduled for 2nd-4th May .
2. The University commenced the revision of course curriculum aligning with NEP 2020, incorporating changes in nomenclature and credits. Additionally, efforts were made to promote over 50 value-added courses offered by Kumaun University.
3. A structured feedback system was implemented at the departmental level to ensure prompt action. Moreover, initiatives such as the Vice Chancellor Internship Fellowship and CM Protsahan Yojna were introduced to enhance student opportunities.
4. Measures were taken to address the decrease in student admissions and enrollment, including plans to motivate intermediate students and increase the number of smart classrooms and digital boards. Remedial classes were proposed to tackle this issue effectively.
5. Efforts were made to boost research, innovation, and extension activities through incentives for teachers, financial support for conferences, and collaborations with international institutions. Collaborative initiatives like the fish revival program and geo-tourism development were initiated, supported by funding from the state government.
6. Initiatives such as distributing medicine kits to TB patients and construction of language labs, studios, and a daycare centre were undertaken. Renovation plans for chemistry and botany labs were also initiated under PM USHA.
7. Strategies suggested by external members for faculty empowerment, stress management programs, and automation of administrative processes were implemented to enhance academic and administrative efficiency.
8. Proposals for alumni engagement and field-oriented teaching programs were pursued. Concerns regarding NEP, exam policies, and curriculum development were addressed, emphasising result-oriented mapping systems and collaboration with other institutions.

In conclusion, Kumaun University took proactive steps to implement various initiatives and address concerns raised during the meeting, aiming to enhance its academic, administrative, and research endeavours.


19/04/2024

Kumaun University Nainital

Date: 23 April 2024

Time: 11.00 am

Venue: Conference hall, Administration Block, Kumaun University Nainital

AGENDA

1. Deliberation on Release of Research Grants
2. Travel Arrangements for Students Attending Conference
3. Issuance of Sanction Letters to Teachers regarding seed money
4. Expedited Finalisation of Marksheet Tender
5. Assignment of Compliance Check Task after Mock Drill
6. Discussion on Preparations for NAAC Peer Team Visit
7. Allocation of Funds for Various Purposes
8. Determination of Vehicle Requirements for Upcoming Peer Team Visit
9. Instructions regarding preparations by the departments for upcoming NAAC PT visit
10. Regarding website update before NAAC PT visit.
11. Any other important issue.

MINUTES OF MEETING

At the onset of the meeting dated 23rd April 2024, the Honourable Vice Chancellor extended a warm welcome to all present members of the IQAC team. Subsequently, he inquired about the preparations underway for the impending NAAC Peer Team visit.

1. Allocation of funds in round figures for various purposes was unanimously agreed upon.
2. The release of research grants was deliberated upon and decisions were made accordingly.
3. It was decided that students attending the conference would travel in sleeper class and would be provided funds for the same.
4. Sanction letters are to be issued to the teachers as per their requirements.
5. Discussions were held regarding the expedited finalisation of the marksheet tender.
6. For the upcoming Peer Team visit, it was determined that five vehicles would be necessary.
7. Prof. Sanjay Pant, Prof. PK Goswami, Prof R.C Joshi and Prof. MC Joshi were assigned the task to check compliance after the mock drill on 29/4/24.
8. It was emphasised that CVs needed to be uploaded in the official website.
9. QR codes are to be meticulously placed on the notice boards by all departments as part of the preparation.



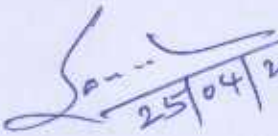
10. Mr. KK Pandey is designated to inspect and update each icon on the website as necessary.
11. It was decided to remake the alumni poster and compile departmental alumni lists.
12. Notification of the number of awards received by the teachers of every department is to be displayed on the notice board.

The meeting ended with the vote of thanks by the Director, IQAC.

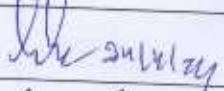
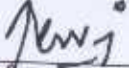
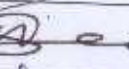
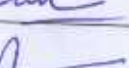
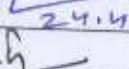
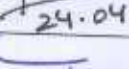
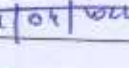
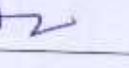
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23/04/2024

ACTION TAKEN REPORT

1. Following the inquiry by the Vice Chancellor, extensive preparations were made for the impending NAAC Peer Team visit.
2. Funds were allocated in round figures for various purposes, as unanimously agreed upon.
3. Deliberations on the release of research grants were conducted, and decisions were promptly made in accordance with the discussions.
4. It was decided that Research scholars/students will be provided with fund for attending the conference/workshops including expenses for accommodation, travel (sleeper class) and registration fee.
5. Sanction letters were issued to the teachers as per their requirements.
6. Expedited Finalisation of Marksheet Tender
7. Vehicle Requirements for Peer Team Visit: The requirement for five vehicles for the upcoming Peer Team visit was determined and arranged accordingly.
8. Professors Sanjay Pant, PK Goswami, RC Joshi, and MC Joshi complied with the mock drill on 29/4/24.
9. Updated CVs were uploaded on the official website, ensuring timely compliance.
10. QR codes were meticulously placed on the notice boards by all departments as part of the preparation process.
11. Mr. KK Pandey inspected and updated each icon on the website as necessary to maintain accuracy and relevance.
12. Remaking of Alumni Poster and Compilation of Alumni Lists: The decision to remake the alumni poster and compile departmental alumni lists was promptly executed.
13. Notification of Awards on Notice Board: Notification of the number of awards received by teachers from every department was displayed on the notice board as per the decision.

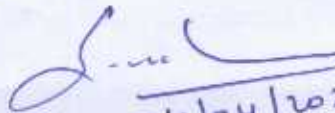

25/04/2024

IQAC Meeting with Directors, Coordinators
of various Cells held on 24 April 2024
Under the Chairmanship of Hon'ble V.C. Sir.

S.N.	Name	Name of Cell/Directorate/Dept.	Signature
1.	Prof. Shuchi Bisht	Development & Plann.	
2.	Prof. Lalit Tewari	Vitality & Human Resource	
3.	Prof. Ashish Tewari	Prov. Director	
4.	Prof. Divya N. Joshi	Innovation	
5.	Prof. N. G. Sahoo	UGC - MMTC/ Placement	
6.	K. K. Pandey	RDC	
7.	Veena Pande	Computer Programmer	
8.	Matendra Rana	Biotechnology	
9.	Prof. Archana Meghwar	Controller of Exam	
10.	Dr. Reetesh Sah	Dean Ext. affairs	
11.	Sambh Kumar	Member, IQAC	
12.	Dinesh Chandra	Director, IQAC	
13.	Anita Anjan	Registrar	
14.		Finance controller	
15.			
16.			
17.			
18.			

Minutes of the meeting

A total of 149 points given in the attached checklist was discussed.


24/04/2024

Kumaun University, Nainital

List of Files and Documents for 5 years (2016-2021) and also until recent 2024

S.No	Name	Available (Y/N)
1	University Vision, Mission, and Core Values statements displayed in prominent places	
2	SWOC analysis	
	List of Affiliated Colleges (Private and Government)	
3	List of Faculty Departments wise and Program wise	
4	List of Non-Teaching Department wise	
5	Student Admission Policy	
6	Approved list of Students Departments wise and Program wise, current year	
7	NEP-2020 and CBCS related documents and Implementations	
8	Syllabus Books and their QR Codes	
9	Court minutes	
10	EC minutes	
11	Academic Council minutes	
12	BoS/RDC minutes	
13	Minutes of IQAC and Dean, Academic Welfare Minutes	
14	List of Value added courses and report on value added	
15	List of Competency/Skill/employability/ entrepreneurship programs	
16	List of MoUs/Collaborations with Institutes and Industry	
17	List of Gender sensitivity programs and courses in the curriculum	
18	List of environment and sustainability programs and courses in the curriculum	
19	List of ethics and human values programs and courses in the curriculum	
20	List of Gender sensitivity programs	
22	Report on extension activities in the neighbourhood community	
23	Report on research centres (objectives, research papers, projects by students, research projects, etc)	
25	List of courses used experiential learning department-wise, program wise	

27	Courses used problem-based learning department-wise, program wise, POs, PSOs, and Cos etc., and their mapping	
28	Courses used in patience-centric learning, slow- and fast-learner department-wise, program wise	
30	Courses using ICT tools/online resources used for the Teaching-Learning process department-wise, program wise	
31	Controller of examination -Exam timetable	
32	Controller of examination Sample answer books/Question paper	
33	Controller of Examination-SoP	
34	Controller of examination -Report of workshops conducted for Faculty for Question paper setting/evaluation procedures	
35	Controller of examination -Assessment methods and action taken report in Departments need to verify	
35	Research and Consultancy Policy	
36	Finance Committee meeting-Budget for Research and utilization	
37	Audited Statements 5 years and cross verification of research projects, consultancy as per Research and Consultancy policy	
38	Report on Research Centres e.g., Nano- science and technology centre (maintenance, budget, papers published, funded projects, etc.)	
39	Seed grant sanction letters, mid-term and project completion reports	
40	List of faculties benefited from financial assistance to attend workshops/conferences/seminars/incentives for research-evidence etc.	
41	List of IPR/Patents	
42	List of Research papers	
43	Report on Campaign on University Research and Training	
44	Report on Incubation Centre (IC)	
45	Report on Entrepreneur Development Cell (activities, workshops, seminars, startups, EDC Policy)	
46	Report on workshops-Research Methodology	
47	Report on workshops-IPR	
49	Report on workshops-Laboratory	
50	Report on workshops-Pharmacy and collection practices	
51	Report on workshops-Research grant proposals writing	

52	Report on workshops-Industry academia collaborations	
53	IPR Policy and evidence as per policy document	
54	Staff capacity building programs to undertake Consultancy	
55	Report on extension activities	
56	Extension Awards file	
58	List of classrooms block/campus wise with Geotagged photographs	
59	List of all Departments/Labs/Learning Resources/seminar halls/EC/AC rooms campus and department wise with Geotagged photographs	
63	Report on Entrepreneur Resource Policy (ERP) screenshot with sample screenshots	
64	Report on Sports (indoor and outdoor)/Yoga facilities	
65	Report on Cultural Committee and activities	
66	Report on NCC/NSS (year of establishment, students enrolled, activities)	
68	Library committee and minutes, Library software details, Library budget, Library e-resources, Library SoP, Library Books/journals/videos/manuscripts/magazines/learning material etc.	
69	IT policy	
70	List of purchased equipments, computers, and their AMC agreement along with invoice and bills etc.	
71	Software bills/ERP vendor	
72	Biometric bills and screenshots	
73	Wi-Fi details, utilization screenshots, Latest Three months' bills, Vendor Agreement	
74	Report on Media center (installation, equipment details, photos, purchasing bills, etc)	
75	SoP Admission section	
76	SoP Purchase section	
77	SoP maintenance of physical infrastructure (class rooms, administrative block, toilets, garden, transportation, sports, Library, ICT, Cafeteria, Hostels, Lab equipment's etc.)	
78	SoP –Sample evidence for the above	
79	International Students Council Cell/ Dean/Director, International Academic Affairs- details	

80	Dean, Student Welfare, Student council list of members, minutes of the meeting and contribution to university activities, Student welfare measures	
81	Alumni Association registration certificate, Alumni members list, Chapters list (if any or may be created), Minutes of Alumni Association and its chapters (if any), minutes of the meeting Alumni Association and its chapters and contribution to university activities (non-monitory), Alumni monitory contribution evidence(audit statement)	
82	Approved department vision and Mission	
83	Mapping vision and mission to Academic with justification	
84	Mapping vision and mission to Administrative governance with justification	
85	All Statutory Committees List, circulars, minutes of meetings	
86	All Non -Statutory committees List, circulars, minutes of meetings	
87	Organizational chart and sample case studies	
88	Strategic Plan 2024-	
89	Strategic Plan 2024 -Minutes of committee for strategic plan	
90	Strategic Plan 2024 -case study	
91	Academic and Administrative Audit (visit, recommendation and action take report)	
92	Information Technology Audit	
93	Green Audit	
94	Environment Audit	
95	Energy Audit	
97	Gender Audit	
98	Financial Audit	
100	Finance Committee list, minutes of meetings	
101	Human Resource (HR) Service rules hand book	
102	Students ,Teaching and Non-Teaching Staff Welfare schemes with case studies	

103	Staff (teaching and non-teaching) performance appraisal form and minutes of committee to evaluate performance	
104	Staff rewards for their performance like medals/appreciation, newsletter, monetary benefit etc.	
105	Financial support to staff for attending workshops/conferences etc.	
106	Selection Committee of staff (teaching and non-teaching) appointment list and minutes and procedure for appointments and promotion	
107	Student Satisfaction survey and action taken report	
109	Controller of examination –annual reports	
110	Fee Fixation and Waiver Committee report	
111	University budget allocation and utilization report	
112	Internal audit time table and report and external audit report	
113	Members and Minutes of Development and Planning and Committee (highlight the PM-USHA and RUSA etc. grants)	
114	IQAC composition, Minutes of meeting, IQAC initiatives, impact analysis report	
115	Gender Policy and Standard Operating Procedure for Implementation	
116	Women and Gender Sensitization Committee (WGSC): circular, minutes of the committee meetings	
117	Gender-Related Activities organized in the University	
118	CCTV (closed-circuit television) List	
119	Transport Agreement-details	
120	Ambulance details with Geotagged photographs	
122	Fire Safety, Geotagged photographs	
123	Sanitary Pad Dispenser, Incinerator --Purchase Order Geotagged Photographs	
124	Counselling Cell: committee, minutes of committee, SoP, Sample photographs	
125	Common Rooms: Girls Common Rooms, Geotagged photographs	
126	Day-care centre: Approval of Day Care centre, SoP of day Care centre, Geotagged Photographs Gender equality Courses in the	

	curriculum	
127	SOP for Energy Conservation (Green Policy)	
128	Green Energy Committee proceedings on green policy	
129	Solar Units details Agreement between Institute and XYZ Energy Solutions Technical Specifications of the Solar Unit Letter of Acceptance of Bid of XYZ Energy Solutions Bills of XYZ Energy Solutions Solar Commissioning Report Solar Inspection Report Solar Energy - Certificate of amount spent Geotagged photographs	
130	Biogas Plant Purchase Order Bill Installation Report/Commissioning Certificate Biogas Plant-Geotagged Photos	
131	Sensor based lighting systems for enhanced efficiency Purchase Orders for Purchase of Movement Sensors, Bills for Purchase of Movement Sensors Sensor based energy conservation Video	
132	LEDs for conservation of energy Purchase Orders of LEDs, Bills for Purchase of LEDs LED Lighting - Installation report LED - Saving Document Geotagged Photographs	
133	Power Efficient Equipment Report on Power Efficient Equipment Invoice for Purchase of equipment	
134	Biocomposter (Invoice, Purchase Order, Geo-Tagged Photographs)	
135	Dry waste disposal to M/s XYZ (User Form, Authorization Letter, MoU- Institute and XYZ, Datasheet)	
136	Colour coded garbage bins (Geo-Tagged Photos)	
137	Report on Sewage Treatment Plant (Purchase order, details of installation, functioning report, Geo-Tagged Photos)	
138	Rain-water harvesting systems (civil diagrams, Report on utilization, Geo-Tagged Photos)	

139	Biomedical Waste Management (civil diagrams, Agreement Institute-XYZ Report on utilization, Geo-Tagged Photos)	
140	E-waste management (Agreement Institute-XYZ, Report on utilization, Geo-Tagged Photos ,SoP)	
141	Hazardous waste management (Agreement Institute-XYZ, Report on utilization, Geo-Tagged Photos ,SoP)	
142	Strategic Perspective Plan and Report on Institutional efforts/initiatives in providing an inclusive environment	
143	Hostel -initiatives in providing an inclusive environment	
144	Report on Events/Activities Constitutional Responsibilities	
145	Curriculum components related to Constitutional Responsibilities	
146	Report on distinct National and International commemorative days, events, and festivals organized/celebrated in the University- Annual Report with Geo Tagged photographs	
147	Evidence file for best practice -1	
148	Evidence file for best practice -2	
149	Evidence file for Distinctiveness	

Note:

1. Some the missing points can be added in the above checklist.
2. From the above list, please find and act upon the relevant points related to department, faculty, university, and administrative levels.
3. All the HoDs, Deans of Faculty, Administrative and Financial Officials and authorities are requested to do the needful in the above stated points given in the checklist.



Director

IQAC, Kumaun University, Nainital