



+91 8951625839
angel@corizo.co.in
https://corizo.in
Bengaluru, Karnataka 560068

3rd June, 2024

PROBATION OFFER LETTER

Dear Hitesh Sharma,

Congratulations! We are pleased to offer you to join **Corizo Edutech**, Bangalore. It was great to interact and exchange thoughts on how to make this relationship win : win.

Please go through the below details and let us know if you have any queries and/or acknowledge your agreement to the same.

Please find the details of your joining below:

1. **Date of Joining:** 13-06-2024
2. **Designation:** Business Development Associate
3. **Location:** Corizo Edutech, Plot no. 112, Udyog Vihar Phase 1, Udyog Vihar III, Sector 20, Gurugram, Haryana 122021
4. **Compensation Offered:** Fixed CTC - INR 400,000/- plus a variable CTC of INR 250,000/- which is uncapped as of date.

Probation :

1. You will be under probation for a period of 10 days (1 month) from the date of joining and will be confirmed after a review of your performance during the probationary period.
2. During the period of probation your monthly CTC will be INR 15,000 + incentives upto INR 10,000.

Period of Service: The minimum period of service is three (3) months from the date of enforcement of this offer letter. The minimum period of service is not negotiable. The first ten days will be On-the Job Training (OJT) which will be unpaid. Your full-time employment will be subjected to your performance during your 3 months of probation period which may result into confirmation or termination of your employment.

Benefits :

You are eligible for Annual Leave as per the company Leave Policy post your probation.

Notice Period : In case of resignation, a notice of 10 days shall be served, failure of which will lead to non - payment of dues and legal repercussions.

Acceptance and Commencement :

Your appointment will be effective on your Joining Date. If you do not confirm your acceptance per the directions listed below or we are unable to set an alternative date, this offer will be withdrawn.

To confirm your acceptance to the offer, you are required to:

- Respond via email to angel@corizo.co.in to communicate acceptance of the offer.
- Please note, if you do not send your acceptance to the email ID mentioned above within two (2) days of receipt of the offer, the offer will stand withdrawn.

Your employment will be contingent upon you executing an Employee Non-disclosure Agreement with the Company on the Joining Date.

- on the Joining Date, please bring
- original and one (1) photocopy of this offer letter duly signed and dated by you,
- four (4) self-photographs of passport size (with white background),
- i) Graduation certificate- 12th/10th standard or equivalent examination marksheets.
- iii) one (1) set of photocopies of the following documents:
- Education degree certificate. Photocopies should include both front and back side of the certificate.
 - Relieving letter or resignation acceptance letter from your most recent employer, including employee number, where applicable.
 - Proof of identity – being your passport, driving license, voter's identification card or aadhaar card.
 - PAN Card.

The Company has adopted a BYOD framework so you are required to arrange your own device (laptop /desktop) to carry out the duties on the job.

The offer under this letter is conditional upon satisfactory completion of a preemployment screening process by the Company, which includes, but is not limited to, verification of your application materials, education and employment history, references which are satisfactory to the Company from your previous employer(s) etc. If, after you have started work, the Company is informed that you have not (in our sole discretion) satisfactorily completed pre-employment screening, or if it is found at any time during your employment with the Company that any information furnished by you is incorrect or false, and/or if you have suppressed material information regarding your qualifications and experience, the Company may terminate your services with immediate effect.

To indicate your acceptance, please mail the signed and scanned soft copy of the offer letter and the documents as mentioned below to <angel@corizo.co.in> within 2 working days from the receipt of this mail. The offer shall stand automatically withdrawn without further action on the part of Corizo Edutech if we do not receive your acceptance as per the mentioned timeline.

From Corizo Edutech Pvt.Ltd,



SUDAKSHINA DEBORAH MOSES
HR MANAGER

Acceptance of the candidate: I have read and understood the above terms and conditions and I accept this offer, as set-forth above with Corizo Edutech.

Name :

Date :

Signature :



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Bengaluru, Karnataka 560068

3rd June, 2024

PROBATION OFFER LETTER

Dear Anant Khulbe,

Congratulations! We are pleased to offer you to join **Corizo Edutech, Bangalore**. It was great to interact and exchange thoughts on how to make this relationship win : win.

Please go through the below details and let us know if you have any queries and/or acknowledge your agreement to the same.

Please find the details of your joining below:

1. **Date of Joining:** 13-06-2024
2. **Designation:** Business Development Associate
3. **Location:** Corizo Edutech, Plot no. 112, Udyog Vihar Phase 1, Udyog Vihar III, Sector 20, Gurugram, Haryana 122021
4. **Compensation Offered:** Fixed CTC - INR 400,000/- plus a variable CTC of INR 250,000/- which is uncapped as of date.

Probation :

1. You will be under probation for a period of 10 days (1 month) from the date of joining and will be confirmed after a review of your performance during the probationary period.
2. During the period of probation your monthly CTC will be INR 15,000 + incentives upto INR 10,000.

Period of Service: The minimum period of service is three (3) months from the date of enforcement of this offer letter. The minimum period of service is not negotiable. The first ten days will be On-the Job Training (OJT) which will be unpaid. Your full-time employment will be subjected to your performance during your 3 months of probation period which may result into confirmation or termination of your employment.

Benefits :

You are eligible for Annual Leave as per the company Leave Policy post your probation.

Notice Period : In case of resignation, a notice of 10 days shall be served, failure of which will lead to non - payment of dues and legal repercussions.

Acceptance and Commencement :

Your appointment will be effective on your Joining Date. If you do not confirm your acceptance per the directions listed below or we are unable to set an alternative date, this offer will be withdrawn.

To confirm your acceptance to the offer, you are required to:

- Respond via email to angel@corizo.co.in to communicate acceptance of the offer.
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 - Relieving letter or resignation acceptance letter from your most recent employer, including employee number, where applicable.
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From Corizo Edutech Pvt.Ltd,



SUDAKSHINA DEBORAH MOSES
HR MANAGER

Acceptance of the candidate: I have read and understood the above terms and conditions and I accept this offer, as set-forth above with Corizo Edutech.

Name :

Date :

Signature :



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3rd June, 2024

PROBATION OFFER LETTER

Dear Abhishek Harnwal,

Congratulations! We are pleased to offer you to join **Corizo Edutech**, Bangalore. It was great to interact and exchange thoughts on how to make this relationship win : win.

Please go through the below details and let us know if you have any queries and/or acknowledge your agreement to the same.

Please find the details of your joining below:

1. **Date of Joining:** 13-06-2024
2. **Designation:** Business Development Associate
3. **Location:** Corizo Edutech, Plot no. 112, Udyog Vihar Phase 1, Udyog Vihar III, Sector 20, Gurugram, Haryana 122021
4. **Compensation Offered:** Fixed CTC - INR 400,000/- plus a variable CTC of INR 250,000/- which is uncapped as of date.

Probation :

1. You will be under probation for a period of 10 days (1 month) from the date of joining and will be confirmed after a review of your performance during the probationary period.
2. During the period of probation your monthly CTC will be INR 15,000 + incentives upto INR 10,000.

Period of Service: The minimum period of service is three (3) months from the date of enforcement of this offer letter. The minimum period of service is not negotiable. The first ten days will be On-the Job Training (OJT) which will be unpaid. Your full-time employment will be subjected to your performance during your 3 months of probation period which may result into confirmation or termination of your employment.

Benefits :

You are eligible for Annual Leave as per the company Leave Policy post your probation.

Notice Period : In case of resignation, a notice of 10 days shall be served, failure of which will lead to non - payment of dues and legal repercussions.

Acceptance and Commencement :

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To confirm your acceptance to the offer, you are required to:

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- Please note, if you do not send your acceptance to the email ID mentioned above within two (2) days of receipt of the offer, the offer will stand withdrawn.

Your employment will be contingent upon you executing an Employee Non-disclosure Agreement with the Company on the Joining Date.

Further, on the Joining Date, please bring

- (i) the original and one (1) photocopy of this offer letter duly signed and dated by you,
- (ii) four (4) self-photographs of passport size (with white background),
- (iii) Graduation certificate- 12th/10th standard or equivalent examination marksheets.
- (iii) one (1) set of photocopies of the following documents:
 - Education degree certificate. Photocopies should include both front and back side of the certificate.
 - Relieving letter or resignation acceptance letter from your most recent employer, including employee number, where applicable.
 - Proof of identity – being your passport, driving license, voter's identification card or aadhaar card.
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The Company has adopted a BYOD framework so you are required to arrange your own device (laptop /desktop) to carry out the duties on the job.

The offer under this letter is conditional upon satisfactory completion of a preemployment screening process by the Company, which includes, but is not limited to, verification of your application materials, education and employment history, references which are satisfactory to the Company from your previous employer(s) etc. If, after you have started work, the Company is informed that you have not (in our sole discretion) satisfactorily completed pre-employment screening, or if it is found at any time during your employment with the Company that any information furnished by you is incorrect or false, and/or if you have suppressed material information regarding your qualifications and experience, the Company may terminate your services with immediate effect.

To indicate your acceptance, please mail the signed and scanned soft copy of the offer letter and the documents as mentioned below to <angel@corizo.co.in> within 2 working days from the receipt of this mail. The offer shall stand automatically withdrawn without further action on the part of Corizo Edutech if we do not receive your acceptance as per the mentioned timeline.

From Corizo Edutech Pvt.Ltd,



SUDAKSHINA DEBORAH MOSES
HR MANAGER

Acceptance of the candidate: I have read and understood the above terms and conditions and I accept this offer, as set-forth above with Corizo Edutech.

Name :

Date :

Signature :

3rd June, 2024

PROBATION OFFER LETTER

Dear **Megha Mehrush,**

Congratulations! We are pleased to offer you to join **Corizo Edutech**, Bangalore. It was great to interact and exchange thoughts on how to make this relationship win : win.

Please go through the below details and let us know if you have any queries and/or acknowledge your agreement to the same.

Please find the details of your joining below:

1. **Date of Joining:** 13-06-2024
2. **Designation:** Business Development Associate
3. **Location:** Corizo Edutech, Plot no. 112, Udyog Vihar Phase I, Udyog Vihar III, Sector 20, Gurugram, Haryana 122021
4. **Compensation Offered:** Fixed CTC - INR 400,000/- plus a variable CTC of INR 250,000/- which is uncapped as of date.

Probation :

1. You will be under probation for a period of 10 days (1 month) from the date of joining and will be confirmed after a review of your performance during the probationary period.
2. During the period of probation your monthly CTC will be INR 15,000 + incentives upto INR 10,000.

Period of Service: The minimum period of service is three (3) months from the date of enforcement of this offer letter. The minimum period of service is not negotiable. The first ten days will be On-the Job Training (OJT) which will be unpaid. Your full-time employment will be subjected to your performance during your 3 months of probation period which may result into confirmation or termination of your employment.

Benefits :

You are eligible for Annual Leave as per the company Leave Policy post your probation.

Notice Period : In case of resignation, a notice of 10 days shall be served, failure of which will lead to non - payment of dues and legal repercussions.

Acceptance and Commencement :

Your appointment will be effective on your Joining Date. If you do not confirm your acceptance per the directions listed below or we are unable to set an alternative date, this offer will be withdrawn.

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- Please note, if you do not send your acceptance to the email ID mentioned above within two (2) days of receipt of the offer, the offer will stand withdrawn.

Your employment will be contingent upon you executing an Employee Non-disclosure Agreement with the Company on the Joining Date.



Further, On the Joining Date, please bring

- (i) the original and one (1) photocopy of this offer letter duly signed and dated by you,
- (ii) four (4) self-photographs of passport size (with white background),
- (iii) Graduation certificate- 12th/10th standard or equivalent examination marksheets.
- (iii) one (1) set of photocopies of the following documents:
 - Education degree certificate. Photocopies should include both front and back side of the certificate.
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 - PAN Card.

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From Corizo Edutech Pvt.Ltd,



SUDAKSHINA DEBORAH MOSES
HR MANAGER

Acceptance of the candidate: I have read and understood the above terms and conditions and I accept this offer, as set-forth above with Corizo Edutech.

Name :

Date :

Signature :



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Bengaluru, Karnataka 560068

3rd June, 2024

PROBATION OFFER LETTER

Dear Ainy Mehdi,

Congratulations! We are pleased to offer you to join **Corizo Edutech**, Bangalore. It was great to interact and exchange thoughts on how to make this relationship win : win.

Please go through the below details and let us know if you have any queries and/or acknowledge your agreement to the same.

Please find the details of your joining below:

1. **Date of Joining:** 13-06-2024
2. **Designation:** Business Development Associate
3. **Location:** Corizo Edutech, Plot no. 112, Udyog Vihar Phase 1, Udyog Vihar I, Sector 20, Gurugram, Haryana 122021
4. **Compensation Offered:** Fixed CTC - INR 400,000/- plus a variable CTC of INR 250,000/- which is uncapped as of date.

Probation :

1. You will be under probation for a period of 10 days (1 month) from the date of joining and will be confirmed after a review of your performance during the probationary period.
2. During the period of probation your monthly CTC will be INR 15,000 + incentives upto INR 10,000.

Period of Service: The minimum period of service is three (3) months from the date of enforcement of this offer letter. The minimum period of service is not negotiable. The first ten days will be On-the Job Training (OJT) which will be unpaid. Your full-time employment will be subjected to your performance during your 3 months of probation period which may result into confirmation or termination of your employment.

Benefits :

You are eligible for Annual Leave as per the company Leave Policy post your probation.

Notice Period : In case of resignation, a notice of 10 days shall be served, failure of which will lead to non - payment of dues and legal repercussions.

Acceptance and Commencement :

Your appointment will be effective on your Joining Date. If you do not confirm your acceptance per the directions listed below or we are unable to set an alternative date, this offer will be withdrawn.

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Further, on the Joining Date, please bring

- (i) the original and one (1) photocopy of this offer letter duly signed and dated by you,
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To indicate your acceptance, please mail the signed and scanned soft copy of the offer letter and the documents as mentioned below to <angel@corizo.co.in> within 2 working days from the receipt of this mail. The offer shall stand automatically withdrawn without further action on the part of Corizo Edutech if we do not receive your acceptance as per the mentioned timeline.

From Corizo Edutech Pvt.Ltd,



SUDAKSHINA DEBORAH MOSES
HR MANAGER

Acceptance of the candidate: I have read and understood the above terms and conditions and I accept this offer, as set-forth above with Corizo Edutech.

Name :

Date :

Signature :

Date : 08-Jun-2024

OFFER LETTER

Dear Mr. Divyansh Tewari
Department Of Management Studies
Bhimtal Uttarakhand

This refers to your application for rendering your services to the company and subsequent interview with us. We are pleased to offer you a position in our company on the following terms and conditions.

Designation : **CEASEFIRE MANAGEMENT TRAINEE**
Date of Joining : **17-Jun-2024**
Functional Band : **Front Liner/Business Development**
Department : **SALES**
Division : **CSD**
Salary : **As Per Annexure 'A'**
Reporting Branch : **HALDWANI**
Location : **ALMORA**

Your duties and responsibilities shall be as assigned to you by the Company from time to time. Your reporting branch will be **HALDWANI**. However, you may be transferred/deputed to anywhere in India or abroad.

You will be appointed on probation for a period of six months and your confirmation of services is subject to satisfactory completion of your probationary period. A detailed appointment letter will be issued to you on your joining.

As discussed & agreed, We would like you to join your duties on **17-Jun-2024**. Actual branch name and address will be informed to you subsequently.

As a part of Ceasefire's e-joining process, you will be required to share scanned copy of a list of mandatory documents on our online joining portal(E-Profile), the link for same will be sent shortly.

Since this offer is based on vacancy of the position for this particular location in the company, the current offer may get withdrawn or location allocation may get changed in case of unavailability of the vacancy or any business changes. Same shall be informed to you over telephone and email on occurrence.

* Please carry your own laptop at the time of joining. Carrying laptop and original document is mandatory, failing to which joining can be cancelled and offer can be withdrawn.

We look forward to welcome you at CEASEFIRE for a long and rewarding career.

With best wishes
Your Sincerely,
For Ceasefire Industries Private Limited.


Arnab Kumar Das
Human Resource



EXTENSIVE RANGE OF FIRE EXTINGUISHERS | SPECIAL APPLICATION FIRE EXTINGUISHERS | MICRO ENVIRONMENT FIRE SUPPRESSION | FIRE SUPPRESSION SYSTEMS
KITCHEN FIRE SUPPRESSION SYSTEMS | FIRE ALARM SYSTEMS | FIRE PROJECTS | ANNUAL MAINTENANCE CONTRACT | FIRE TRAINING | REFILLING | ACCESSORIES

CEASEFIRE INDUSTRIES PRIVATE LIMITED

1/ H1, 2nd Floor Mohan Cooperative Industrial Estate,
Mathura Road, New Delhi - 110044
Ph : 011-41846800 | response@ceasefire.in

Registered Office :

602, 'Doli Chamber', 6th Floor, Behind
Strand Cinema, Colaba, Mumbai - 400005, India
Tel.: 022-22854677 / 78 | Fax: 022-66349069

CIN No. U29193MH2002PTC136101



+91 9540 666 666
+91 1800 120 3473
+91 120 4223473

NAME : Divyansh Tewari
DIVISION : CSD

Annexure - A

DESIGNATION : CEASEFIRE MANAGEMENT TRAINEE
DOJ : 17-Jun-2024

Particulars

Amounts(Rs.)

Basic	Fixed Component	15100
House Rent Allowance		7063
Advance Statuary Bonus		4481
Sub Total A		26644
Sub Total B	Reimbursement	0
Sub Total C	Variable Component	
Monthly Performance Linked Reimbursement*		4090
Sub Total B1		4090
Gratuity****		726
Sub Total C		726
Total Salary Package (A+B+B1+C)		31460
Total Salary Package Per Annum		377520

Deductions	Monthly TH	Annual TH
Employee Welfare Trust	150	1800
Total	150	1800
Total TH	30584	367008

Additional Perks

Medical Insurance: Benefits available for self and family including spouse and upto 2 kids.

Leave Encashment: As per company's leave policy.

LTA: To be claimed post completion of 1 year of service with the company.

Medical Reimbursement: Medical Reimbursement can be claimed quarterly subject to submission of bills .

* Qualitative Performance Incentive /Reimbursement subject to achievement of the given objectives as per existing policy.

** Variable Incentive/ Performance Linked Reimbursement (PLR) is applicable as per company's policy. Actual amount may vary depending on the performance

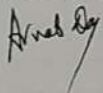
*** Ex-Gratia / Statutory Bonus: Subject to completion of 1 year from date of joining.

****Gratuity: As per the Provisions of the Payment of the Gratuity Act, 1972.

Note :- All taxes are applicable as per law."Any type incentives, reimbursement, allowances and gifts will only be paid to the employee in case he/she is active (also not in notice period) on the day of disbursement. This excludes any travel reimbursements."

With best wishes

For Ceasefire Industries Private Limited.



Arnab Kumar Das
Human Resource



EXTENSIVE RANGE OF FIRE EXTINGUISHERS | SPECIAL APPLICATION FIRE EXTINGUISHERS | MICRO ENVIRONMENT FIRE SUPPRESSION | FIRE SUPPRESSION SYSTEMS | FIRE ALARM SYSTEMS | FIRE PROJECTS | ANNUAL MAINTENANCE CONTRACT | FIRE TRAINING | REFILLING | ACCESSORIES

CEASEFIRE INDUSTRIES PRIVATE LIMITED

1/ H1, 2nd Floor Mohan Cooperative Industrial Estate,
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Ph : 011-41846800 | response@ceasefire.in

Registered Office :

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Tel : 022-22854677 / 78 | Fax: 022-66349069

CIN No. U29193MH2002PTC1361



+91 9540 666 666
+91 1800 120 347
+91 120 4223473

Date : 08-Jun-2024

OFFER LETTER

Dear Mr. Ankit Kulyal

Department Of Management Studies

Bhimtal Uttarakhand

This refers to your application for rendering your services to the company and subsequent interview with us. We are pleased to offer you a position in our company on the following terms and conditions.

Designation : **CEASEFIRE MANAGEMENT TRAINEE**
Date of Joining : **17-Jun-2024**
Functional Band : **Front Liner/Business Development**
Department : **SALES**
Division : **CSD**
Salary : **As Per Annexure 'A'**
Reporting Branch : **HALDWANI**
Location : **Kashipur**

Your duties and responsibilities shall be as assigned to you by the Company from time to time. Your reporting branch will be **HALDWANI**. However, you may be transferred/deputed to anywhere in India or abroad.

You will be appointed on probation for a period of six months and your confirmation of services is subject to satisfactory completion of your probationary period. A detailed appointment letter will be issued to you on your joining.

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As a part of Ceasefire's e-joining process, you will be required to share scanned copy of a list of mandatory documents on our online joining portal(E-Profile), the link for same will be sent shortly.

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* Please carry your own laptop at the time of joining. Carrying laptop and original document is mandatory, failing to which joining can be cancelled and offer can be withdrawn.

We look forward to welcome you at CEASEFIRE for a long and rewarding career.

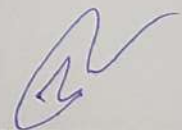
With best wishes

Your Sincerely,

For Ceasefire Industries Private Limited.



Arnab Kumar Das
Human Resource



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KITCHEN FIRE SUPPRESSION SYSTEMS | FIRE ALARM SYSTEMS | FIRE PROJECTS | ANNUAL MAINTENANCE CONTRACT | FIRE TRAINING | REFILLING | ACCESSORIES

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Ph. : 011-41846800 | response@ceasefire.in
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Registered Office :

602, "Doli Chamber", 6th Floor, Behind
Strand Cinema, Colaba, Mumbai - 400005, India
Tel.: 022-22854677 / 78 | Fax: 022-66349069

CIN No. U29193MH2002PTC13610



+91 9540 666 666
+91 1800 120 3473
+91 120 4223473

Annexure - A

NAME : Ankit Kulyal

DIVISION : CSD

DESIGNATION : CEASEFIRE MANAGEMENT TRAINEE

DOJ : 17-Jun-2024

Particulars		Amounts(Rs.)
	Fixed Component	
Basic		15100
House Rent Allowance		7063
Advance Statuary Bonus		4481
Sub Total A		26644
	Reimbursement	
Sub Total B		0
	Variable Component	
Monthly Performance Linked Reimbursement*		4090
Sub Total B1		4090
Gratuity****		726
Sub Total C		726
Total Salary Package (A+B+B1+C)		31460
Total Salary Package Per Annum		377520
Deductions	Monthly TH	Annual TH
Employee Welfare Trust	150	1800
Total	150	1800
Total TH	30584	367008
	Additional Perks	

Medical Insurance: Benefits available for self and family including spouse and upto 2 kids.

Leave Encashment: As per company's leave policy.

LTA: To be claimed post completion of 1 year of service with the company.

Medical Reimbursement: Medical Reimbursement can be claimed quarterly subject to submission of bills .

* Qualitative Performance Incentive /Reimbursement subject to achievement of the given objectives as per existing policy.

** Variable Incentive/ Performance Linked Reimbursement (PLR) is applicable as per company's policy. Actual amount may vary depending on the performance

*** Ex-Gratia / Statutory Bonus: Subject to completion of 1 year from date of joining.

****Gratuity: As per the Provisions of the Payment of the Gratuity Act, 1972.

Note :- All taxes are applicable as per law."Any type incentives, reimbursement, allowances and gifts will only be paid to the employee in case he/she is active (also not in notice period) on the day of disbursement. This excludes any travel reimbursements."

With best wishes

For Ceasefire Industries Private Limited.

Armed By

Arnab Kumar Das

Human Resource

Armed By

EXTENSIVE RANGE OF FIRE EXTINGUISHERS | SPECIAL APPLICATION FIRE EXTINGUISHERS | MICRO ENVIRONMENT FIRE SUPPRESSION | FIRE SUPPRESSION SYSTEMS
KITCHEN FIRE SUPPRESSION SYSTEMS | FIRE ALARM SYSTEMS | FIRE PROJECTS | ANNUAL MAINTENANCE CONTRACT | FIRE TRAINING | REFILLING | ACCESSORIES

CEASEFIRE INDUSTRIES PRIVATE LIMITED

B1/ H1, 2nd Floor Mohan Cooperative Industrial Estate,

Mathura Road, New Delhi - 110044

Ph. : 011-41846800 | response@ceasefire.in

www.ceasefire.in | SMS : Fire to 53030

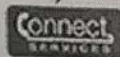
Registered Office :

602, "Doli Chamber", 6th Floor, Behind

Strand Cinema, Colaba, Mumbai - 400005, India

Tel.: 022-22854677 / 78 | Fax: 022-66349069

CIN No. U29193MH2002PTC136108



+91 9540 666 666
+91 1800 120 3473
+91 120 4223473

Date : 08-Jun-2024

OFFER LETTER

Dear Mr. Shivam Sanwal
Department Of Management Studies
Bhimtal Uttarakhand

This refers to your application for rendering your services to the company and subsequent interview with us. We are pleased to offer you a position in our company on the following terms and conditions.

Designation : **CEASEFIRE MANAGEMENT TRAINEE**
Date of Joining : **17-Jun-2024**
Functional Band : **Front Liner/Business Development**
Department : **SALES**
Division : **CSD**
Salary : **As Per Annexure 'A'**
Reporting Branch : **HALDWANI**
Location : **Haldwani**

Your duties and responsibilities shall be as assigned to you by the Company from time to time. Your reporting branch will be **HALDWANI**. However, you may be transferred/deputed to anywhere in India or abroad.

You will be appointed on probation for a period of six months and your confirmation of services is subject to satisfactory completion of your probationary period. A detailed appointment letter will be issued to you on your joining.

As discussed & agreed, We would like you to join your duties on **17-Jun-2024**. Actual branch name and address will be informed to you subsequently.

As a part of Ceasefire's e-joining process, you will be required to share scanned copy of a list of mandatory documents on our online joining portal(E-Profile), the link for same will be sent shortly.

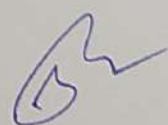
Since this offer is based on vacancy of the position for this particular location in the company, the current offer may get withdrawn or location allocation may get changed in case of unavailability of the vacancy or any business changes. Same shall be informed to you over telephone and email on occurrence.

* Please carry your own laptop at the time of joining. Carrying laptop and original document is mandatory, failing to which joining can be cancelled and offer can be withdrawn.

We look forward to welcome you at CEASEFIRE for a long and rewarding career.

With best wishes
Your Sincerely,
For Ceasefire Industries Private Limited.


Arnab Kumar Das
Human Resource



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CEASEFIRE INDUSTRIES PRIVATE LIMITED

B1/H1, 2nd Floor Mohan Cooperative Industrial Estate,
Mathura Road, New Delhi - 110044
Ph. : 011-41846800 | response@ceasefire.in
www.ceasefire.in | SMS : Fire to 53030

Registered Office :

602, "Doli Chamber", 6th Floor, Behind
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Tel. : 022-22854677 / 78 | Fax: 022-66349069

CIN No. U29193MH2002PTC136108



+91 9540 666 666
+91 1800 120 3473
+91 120 4223473

NAME : Shivam Sanwal
DIVISION : CSD
Particulars

Annexure - A
DESIGNATION : CEASEFIRE MANAGEMENT TRAINEE
DOJ : 17-Jun-2024

	Fixed Component	Amounts(Rs.)
Basic		15100
House Rent Allowance		7063
Advance Statuary Bonus		4481
Sub Total A		26644
Sub Total B	Reimbursement	0
Monthly Performance Linked Reimbursement*	Variable Component	4090
Sub Total B1		4090
Gratuity****		726
Sub Total C		726
Total Salary Package (A+B+B1+C)		31460
Total Salary Package Per Annum		377520
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Employee Welfare Trust	150	1800
Total	150	1800
Total TH	30584	367008
	Additional Perks	

Medical Insurance: Benefits available for self and family including spouse and upto 2 kids.

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Medical Reimbursement: Medical Reimbursement can be claimed quarterly subject to submission of bills.

* Qualitative Performance Incentive /Reimbursement subject to achievement of the given objectives as per existing policy.

** Variable Incentive/ Performance Linked Reimbursement (PLR) is applicable as per company's policy. Actual amount may vary depending on the performance

*** Ex-Gratia / Statutory Bonus: Subject to completion of 1 year from date of joining.

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Note :- All taxes are applicable as per law."Any type incentives, reimbursement, allowances and gifts will only be paid to the employee in case he/she is active (also not in notice period) on the day of disbursement. This excludes any travel reimbursements."

With best wishes

For Ceasefire Industries Private Limited.



Arnab Kumar Das
Human Resource

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CIN No. U29193MH2002PTC136108



+91 9540 666 666
+91 1800 120 3473
+91 120 4223473



OFFER LETTER

16-05-2024

Dear ANAMIKA SINGH,

We welcome you to InsuranceDekho and are pleased to offer you the position of **Executive Trainee**, at Band 1 at Gurugram, Haryana, India. We are excited about this journey and look forward to a long and mutually beneficial association with you, where quality is engrained in the culture and an individual's growth is given utmost priority. We are confident that you will cherish the work environment and will contribute towards achieving the organizational objectives while pushing us to new heights of success. We pride ourselves as a work place which provides ample opportunities to fulfill one's career and personal goals.

Your appointment will become effective from your 27-05-2024 and a detailed letter of appointment will be issued to you post your joining.

Details of compensation break-up along with some of the important clauses are highlighted below-

Compensation & Benefits

- a) You will be paid a total compensation of **INR 300000 per annum**. Your employment will be governed by the Company's standard employment agreement and is to be signed on the date of joining.
- b) Your individual remuneration is determined based on numerous factors such as your job, skills-specific background, and professional merit, and is strictly between yourself and the Company. This information, and any changes made therein should be strictly treated as personal and confidential.

Retention Bonus:

In addition to the above, you will be entitled to INR 20000 as Retention Bonus of which INR 10000 will be paid to you upon completion of 6 months of employment and in the following payroll cycle & INR 10000 will be paid to you upon completion of 12 months of employment from your date of joining and paid in the following payroll. Each payment will have a clawback of 6 months from time of payment.

Additional Terms and Conditions

- a) Your appointment and continued employment is contingent upon satisfactory reference and background checks which shall include but not be limited to verification of your application materials,

Girnar Insurance Brokers PVT. LTD.

CIN -U66010RJ2016PTC054811

Corporate Office (Gurgaon) : Plot no.301, Phase-2, Udyog Vihar, Sector - 20, Gurugram Haryana - 122008.
Registered Office (Jaipur) : 21 Girnar, Govind Marg, Mooti Doongri Road, Dharam Singh Circle, Jaipur- 302004,
Rajasthan

IRDAI License No: 588 Valid till:
19th March, 2026
Composite Broker



education and employment history, criminal, credit and regulatory history, and your ability to work for the Company without restriction (i.e. you do not have any non-compete obligations or other restrictive clauses with any previous employer). By signing this Agreement, you hereby give your unconditional consent to share all the requisite data, including your

personal data, necessary to carry out such reference and background check, and authorize the Company to carry out requisite reference and background checks as per our satisfaction.

- b) It is your responsibility to notify the Company of any changes in your personal information/particulars as recorded with the company within 3 working days of such change happening. All notices shall be considered duly and properly delivered to the address on file with the Company.
- c) If any information furnished by you in your application for employment or during the selection process or joining process is found at any time during your employment to be incorrect or false, and/or if you have suppressed material information regarding your qualifications and experience, the Company may terminate your services without notice or compensation.
- d) Your services are transferable and you may be assigned to any office of the Company, a subsidiary, or associate company. You may be transferred from one job to another job or from one department to another department or from one establishment to another establishment, there can be a change in the shift timings, roster if so required by the Company. You shall do such other work as may be assigned to you by the Company from time to time. Any such changes in assignment or transfer will not automatically entitle you to any additional remuneration, allowance, compensation, or other sum in respect thereof.
- e) You will be eligible for your annual compensation revision as per the Talent review process of the organization.
- f) Your designation may be changed at the discretion of the Company depending on the work assigned to you.
- g) Upon your resignation from the Company or termination of your services, you are required to return all assets and property including intellectual property of the Company such as documents, machines, data, files and books etc. (including but not limited to leased properties).
- h) This employment with the Company is considered your primary duty and must not be compromised by any direct or indirect engagement in any other business or job.
- i) In the event of separation (including termination) from the services of the Company within 12 months from the Date of Joining, the Company has the right to recover the amount incurred or paid in the form of joining bonus, notice period buyout, relocation, training/certification or any other expenses incurred beyond the fixed compensation structure.
- j) You undertake to ensure that neither you nor your family owns an insurance agent license at the time of commencing employment with us. You further undertake that such license(s) shall not be procured during your entire term of employment with us.
- k) You undertake to complete BQP and AV certification based on role requirements conveyed to you from time to time. You further agree that the first time cost of training and certification will be borne by the organization but the same is recoverable in full if you exit or your employment is terminated within 12 months of being certified.

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Rajasthan

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- l) Your onboarding details will be communicated by InsuranceDekho's Onboarding team. In case you do not acknowledge and accept this offer letter on the HRMS portal within two working days, the offer would stand withdrawn.
- m) Variable pay, if applicable, will be paid based on your performance, BU performance and the company's performance for the year. The payment is subject to your being active (not serving notice) on the company rolls as on the date of disbursement.
- n) You will be on probation for a period of Three (3) months ("Probation Period") from the date of your joining. During the Probation Period, either party (Company / you) may terminate employment by giving notice of termination in writing by serving notice period or payment of salary for the same period. Post the completion of the Probation Period, either party (Company / you) may terminate employment by giving notice of termination as per the applicable policies in writing or payment of salary for the same period.
- o) Your notice period will be dependent on the grade you are at during your employment and as per the confirmation and exit policy. If during the employment your grade changes, the notice period will change accordingly.
- p) You acknowledge that no prior verbal or prior written agreements, prior promises or representations that are not specifically stated in this offer will be binding on us.
- q) The below-mentioned benefits are also provided by the company-
1. Group Mediciam - For complete peace of mind & access to quality health care, we provide medical insurance through our insurance provider to you & your family (including spouse and two children) as per limit in salary breakup.
 2. Personal Accident and Term Life - We provide you with Group Term Life and Group Personal Accident Insurance cover as per salary breakup, each against loss of income in the event of death or full/partial disability.
 3. Parental Insurance - You can also avail cover for your parents / parents-in-law up to INR 10,00,000 (self- paid).
 4. Flexi Benefits- Employees can restructure their special allowance components to opt for other flexi benefits as per the flexi benefit policy of the Company.

Schedule A

Name	ANAMIKA SINGH
------	---------------

Girnar Insurance Brokers PVT. LTD.

CIN -U66010RJ2016PTC054811

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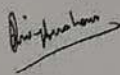
IRDAI License No: 588 Valid till:
19th March, 2026
Composite Broker

Designation	Executive Trainee
Entity	Girnar Insurance Brokers Private Limited
LOB	Insurance.
BU	Insurance_B2C
SBU	Insurance_B2C_Health
MBU	Insurance_B2C_Health_Call Center -Sales
Function Level 1	Insurance_B2C_Health_Call Center -Sales_Agent
Function Level 2	Insurance_B2C_Health_Call Center -Sales_Agent_Agent
Band	1
Grade	1.3

SALARY COMPUTATION		
Components	Per Annum	Per Month
Basic	156888	13074
Hra	78444	6537
Statutory Bonus	13069	1089
Special Allowance	22453	1871
Retiral Benefits		
Provident Fund	21600	1800
Gratuity	7546	629
Fixed CTC	300000	25000
Total CTC	300000	25000
Inhand Amount Pretax	249254	20771
Non Cash Benefits		
Mediclaim Insurance Sum Insured	500000	
Life Insurance Sum Insured	900000	
Personal Accident Insurance Sum Insured	900000	

Subject to Tax Deduction at Source and deduction of all other government taxes as applicable

- Gratuity As per the Company policy
- Exemption to HRA is subject to the submission of rent payment receipt
- You shall be entitled to a Medical Insurance Cover for Self, Spouse and 2 Children as per Company policy.



For, InsuranceDekho
Divya Mohan
Chief Human Resources Officer

Girnar Insurance Brokers PVT. LTD.

CIN -U66010RJ2016PTC054811

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ACCEPTANCE OF OFFER TERMS AND CONDITIONS:

I confirm that I have read, understood, the terms and conditions stated above, and accept the offer.

Printed Name: ANAMIKA SINGH

Date of Joining: 27-05-2024

Date: 16-05-2024 (To confirm if not already specified)

Girnar Insurance Brokers PVT. LTD.

CIN -U66010RJ2016PTC054811

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Rajasthan

IRDAI License No: 588 Valid till:
19th March, 2026
Composite Broker

OFFER LETTER

16-05-2024

Dear JYOTI JOSHI,

We welcome you to **InsuranceDekho** and are pleased to offer you the position of **Executive Trainee**, at Band 1 at Gurugram, Haryana, India. We are excited about this journey and look forward to a long and mutually beneficial association with you, where quality is engrained in the culture and an individual's growth is given utmost priority. We are confident that you will cherish the work environment and will contribute towards achieving the organizational objectives while pushing us to new heights of success. We pride ourselves as a work place which provides ample opportunities to fulfill one's career and personal goals.

Your appointment will become effective from your 27-05-2024 and a detailed letter of appointment will be issued to you post your joining.

Details of compensation break-up along with some of the important clauses are highlighted below-

Compensation & Benefits

- a) You will be paid a total compensation of **INR 300000 per annum**. Your employment will be governed by the Company's standard employment agreement and is to be signed on the date of joining.
- b) Your individual remuneration is determined based on numerous factors such as your job, skills-specific background, and professional merit, and is strictly between yourself and the Company. This information, and any changes made therein should be strictly treated as personal and confidential.

Retention Bonus:

In addition to the above, you will be entitled to INR 20000 as Retention Bonus of which INR 10000 will be paid to you upon completion of 6 months of employment and in the following payroll cycle & INR 10000 will be paid to you upon completion of 12 months of employment from your date of joining and paid in the following payroll. Each payment will have a clawback of 6 months from time of payment.

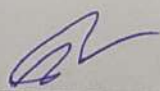
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Composite Broker



education and employment history, criminal, credit and regulatory history, and your ability to work for the Company without restriction (i.e. you do not have any non-compete obligations or other restrictive clauses with any previous employer). By signing this Agreement, you hereby give your unconditional consent to share all the requisite data, including your

personal data, necessary to carry out such reference and background check, and authorize the Company to carry out requisite reference and background checks as per our satisfaction.

- b) It is your responsibility to notify the Company of any changes in your personal information/particulars as recorded with the company within 3 working days of such change happening. All notices shall be considered duly and properly delivered to the address on file with the Company.
- c) If any information furnished by you in your application for employment or during the selection process or joining process is found at any time during your employment to be incorrect or false, and/or if you have suppressed material information regarding your qualifications and experience, the Company may terminate your services without notice or compensation.
- d) Your services are transferable and you may be assigned to any office of the Company, a subsidiary, or associate company. You may be transferred from one job to another job or from one department to another department or from one establishment to another establishment, there can be a change in the shift timings, roster if so required by the Company. You shall do such other work as may be assigned to you by the Company from time to time. Any such changes in assignment or transfer will not automatically entitle you to any additional remuneration, allowance, compensation, or other sum in respect thereof.
- e) You will be eligible for your annual compensation revision as per the Talent review process of the organization.
- f) Your designation may be changed at the discretion of the Company depending on the work assigned to you.
- g) Upon your resignation from the Company or termination of your services, you are required to return all assets and property including intellectual property of the Company such as documents, machines, data, files and books etc. (including but not limited to leased properties).
- h) This employment with the Company is considered your primary duty and must not be compromised by any direct or indirect engagement in any other business or job.
- i) In the event of separation (including termination) from the services of the Company within 12 months from the Date of Joining, the Company has the right to recover the amount incurred or paid in the form of joining bonus, notice period buyout, relocation, training/certification or any other expenses incurred beyond the fixed compensation structure.
- j) You undertake to ensure that neither you nor your family owns an insurance agent license at the time of commencing employment with us. You further undertake that such license(s) shall not be procured during your entire term of employment with us.
- k) You undertake to complete BQP and AV certification based on role requirements conveyed to you from time to time. You further agree that the first time cost of training and certification will be borne by the organization but the same is recoverable in full if you exit or your employment is terminated within 12 months of being certified.

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- l) Your onboarding details will be communicated by InsuranceDekho's Onboarding team. In case you do not acknowledge and accept this offer letter on the HRMS portal within two working days, the offer would stand withdrawn.
- m) Variable pay, if applicable, will be paid based on your performance, BU performance and the company's performance for the year. The payment is subject to your being active (not serving notice) on the company rolls as on the date of disbursement.
- n) You will be on probation for a period of Three (3) months ("Probation Period") from the date of your joining. During the Probation Period, either party (Company / you) may terminate employment by giving notice of termination in writing by serving notice period or payment of salary for the same period. Post the completion of the Probation Period, either party (Company / you) may terminate employment by giving notice of termination as per the applicable policies in writing or payment of salary for the same period.
- o) Your notice period will be dependent on the grade you are at during your employment and as per the confirmation and exit policy. If during the employment your grade changes, the notice period will change accordingly.
- p) You acknowledge that no prior verbal or prior written agreements, prior promises or representations that are not specifically stated in this offer will be binding on us.
- q) The below-mentioned benefits are also provided by the company-
1. Group Medclaim - For complete peace of mind & access to quality health care, we provide medical insurance through our insurance provider to you & your family (including spouse and two children) as per limit in salary breakup.
 2. Personal Accident and Term Life - We provide you with Group Term Life and Group Personal Accident Insurance cover as per salary breakup, each against loss of income in the event of death or full/partial disability.
 3. Parental Insurance - You can also avail cover for your parents / parents-in-law up to INR 10,00,000 (self- paid).
 4. Flexi Benefits- Employees can restructure their special allowance components to opt for other flexi benefits as per the flexi benefit policy of the Company.

Schedule A

Name	JYOTI JOSHI
------	-------------

Girnar Insurance Brokers PVT. LTD.

CIN -U66010RJ2016PTC054811

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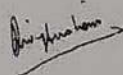
IRDAI License No: 588 Valid till:
19th March, 2026
Composite Broker

Designation	Executive Trainee
Entity	Girnar Insurance Brokers Private Limited
LOB	Insurance.
BU	Insurance_B2C
SBU	Insurance_B2C_Health
MBU	Insurance_B2C_Health_Call Center -Sales
Function Level 1	Insurance_B2C_Health_Call Center -Sales_Agent
Function Level 2	Insurance_B2C_Health_Call Center -Sales_Agent_Agent
Band	1
Grade	1.3

SALARY COMPUTATION		
Components	Per Annum	Per Month
Basic	156888	13074
Hra	78444	6537
Statutory Bonus	13069	1089
Special Allowance	22453	1871
Retiral Benefits		
Provident Fund	21600	1800
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Fixed CTC	300000	25000
Total CTC	300000	25000
Inhand Amount Pretax	249254	20771
Non Cash Benefits		
Mediclaime Insurance Sum Insured	500000	
Life Insurance Sum Insured	900000	
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- Exemption to HRA is subject to the submission of rent payment receipt
- You shall be entitled to a Medical Insurance Cover for Self, Spouse and 2 Children as per Company policy.



For, InsuranceDekho
Divya Mohan
Chief Human Resources Officer

Girnar Insurance Brokers PVT. LTD.

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IRDAI License No: 588 Valid till:
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ACCEPTANCE OF OFFER TERMS AND CONDITIONS:

I confirm that I have read, understood, the terms and conditions stated above, and accept the offer.

Printed Name: JYOTI JOSHI

Date of Joining: 27-05-2024

Date: 16-05-2024 (To confirm if not already specified)

Girnar Insurance Brokers PVT. LTD.

CIN - U66010RJ2016PTC054811

Corporate Office (Gurgaon) : Plot no.301, Phase-2, Udyog Vihar, Sector - 20, Gurugram Haryana - 122008.
Registered Office (Jaipur) : 21 Girnar, Govind Marg, Mooti Doongri Road, Dharam Singh Circle, Jaipur- 302004,
Rajasthan

IRDAI License No: 588 Valid till:
19th March, 2026
Composite Broker

OFFER LETTER

16-05-2024

Dear NEETU ADHIKARI,

We welcome you to **InsuranceDekho** and are pleased to offer you the position of **Executive Trainee**, at Band 1 at Gurugram, Haryana, India. We are excited about this journey and look forward to a long and mutually beneficial association with you, where quality is engrained in the culture and an individual's growth is given utmost priority. We are confident that you will cherish the work environment and will contribute towards achieving the organizational objectives while pushing us to new heights of success. We pride ourselves as a work place which provides ample opportunities to fulfill one's career and personal goals.

Your appointment will become effective from your 27-05-2024 and a detailed letter of appointment will be issued to you post your joining.

Details of compensation break-up along with some of the important clauses are highlighted below-

Compensation & Benefits

- a) You will be paid a total compensation of **INR 300000 per annum**. Your employment will be governed by the Company's standard employment agreement and is to be signed on the date of joining.
- b) Your individual remuneration is determined based on numerous factors such as your job, skills-specific background, and professional merit, and is strictly between yourself and the Company. This information, and any changes made therein should be strictly treated as personal and confidential.

Retention Bonus:

In addition to the above, you will be entitled to **INR 20000** as Retention Bonus of which **INR 10000** will be paid to you upon completion of 6 months of employment and in the following payroll cycle & **INR 10000** will be paid to you upon completion of 12 months of employment from your date of joining and paid in the following payroll. Each payment will have a clawback of 6 months from time of payment.

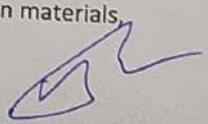
Additional Terms and Conditions

- a) Your appointment and continued employment is contingent upon satisfactory reference and background checks which shall include but not be limited to verification of your application materials.

Girnar Insurance Brokers PVT. LTD.

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Rajasthan


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Composite Broker**



education and employment history, criminal, credit and regulatory history, and your ability to work for the Company without restriction (i.e. you do not have any non-compete obligations or other restrictive clauses with any previous employer). By signing this Agreement, you hereby give your unconditional consent to share all the requisite data, including your

personal data, necessary to carry out such reference and background check, and authorize the Company to carry out requisite reference and background checks as per our satisfaction.

- b) It is your responsibility to notify the Company of any changes in your personal information/particulars as recorded with the company within 3 working days of such change happening. All notices shall be considered duly and properly delivered to the address on file with the Company.
- c) If any information furnished by you in your application for employment or during the selection process or joining process is found at any time during your employment to be incorrect or false, and/or if you have suppressed material information regarding your qualifications and experience, the Company may terminate your services without notice or compensation.
- d) Your services are transferable and you may be assigned to any office of the Company, a subsidiary, or associate company. You may be transferred from one job to another job or from one department to another department or from one establishment to another establishment, there can be a change in the shift timings, roster if so required by the Company. You shall do such other work as may be assigned to you by the Company from time to time. Any such changes in assignment or transfer will not automatically entitle you to any additional remuneration, allowance, compensation, or other sum in respect thereof.
- e) You will be eligible for your annual compensation revision as per the Talent review process of the organization.
- f) Your designation may be changed at the discretion of the Company depending on the work assigned to you.
- g) Upon your resignation from the Company or termination of your services, you are required to return all assets and property including intellectual property of the Company such as documents, machines, data, files and books etc. (including but not limited to leased properties).
- h) This employment with the Company is considered your primary duty and must not be compromised by any direct or indirect engagement in any other business or job.
- i) In the event of separation (including termination) from the services of the Company within 12 months from the Date of Joining, the Company has the right to recover the amount incurred or paid in the form of joining bonus, notice period buyout, relocation, training/certification or any other expenses incurred beyond the fixed compensation structure.
- j) You undertake to ensure that neither you nor your family owns an insurance agent license at the time of commencing employment with us. You further undertake that such license(s) shall not be procured during your entire term of employment with us.
- k) You undertake to complete BQP and AV certification based on role requirements conveyed to you from time to time. You further agree that the first time cost of training and certification will be borne by the organization but the same is recoverable in full if you exit or your employment is terminated within 12 months of being certified.

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- l) Your onboarding details will be communicated by InsuranceDekho's Onboarding team. In case you do not acknowledge and accept this offer letter on the HRMS portal within two working days, the offer would stand withdrawn.
- m) Variable pay, if applicable, will be paid based on your performance, BU performance and the company's performance for the year. The payment is subject to your being active (not serving notice) on the company rolls as on the date of disbursement.
- n) You will be on probation for a period of Three (3) months ("Probation Period") from the date of your joining. During the Probation Period, either party (Company / you) may terminate employment by giving notice of termination in writing by serving notice period or payment of salary for the same period. Post the completion of the Probation Period, either party (Company / you) may terminate employment by giving notice of termination as per the applicable policies in writing or payment of salary for the same period.
- o) Your notice period will be dependent on the grade you are at during your employment and as per the confirmation and exit policy. If during the employment your grade changes, the notice period will change accordingly.
- p) You acknowledge that no prior verbal or prior written agreements, prior promises or representations that are not specifically stated in this offer will be binding on us.
- q) The below-mentioned benefits are also provided by the company-
1. Group Medclaim - For complete peace of mind & access to quality health care, we provide medical insurance through our insurance provider to you & your family (including spouse and two children) as per limit in salary breakup.
 2. Personal Accident and Term Life - We provide you with Group Term Life and Group Personal Accident Insurance cover as per salary breakup, each against loss of income in the event of death or full/partial disability.
 3. Parental Insurance - You can also avail cover for your parents / parents-in-law up to INR 10,00,000 (self- paid).
 4. Flexi Benefits- Employees can restructure their special allowance components to opt for other flexi benefits as per the flexi benefit policy of the Company.

Schedule A

Name	NEETU ADHIKARI
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Girnar Insurance Brokers PVT. LTD.

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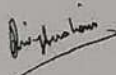
IRDAI License No: 588 Valid till:
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Designation	Executive Trainee
Entity	Girnar Insurance Brokers Private Limited
LOB	Insurance.
BU	Insurance_B2C
SBU	Insurance_B2C_Health
MBU	Insurance_B2C_Health_Call Center -Sales
Function Level 1	Insurance_B2C_Health_Call Center -Sales_Agent
Function Level 2	Insurance_B2C_Health_Call Center -Sales_Agent_Agent
Band	1
Grade	1.3

SALARY COMPUTATION		
Components	Per Annum	Per Month
Basic	156888	13074
Hra	78444	6537
Statutory Bonus	13069	1089
Special Allowance	22453	1871
Retiral Benefits		
Provident Fund	21600	1800
Gratuity	7546	629
Fixed CTC	300000	25000
Total CTC	300000	25000
Inhand Amount Pretax	249254	20771
Non Cash Benefits		
Mediclaime Insurance Sum Insured	500000	
Life Insurance Sum Insured	900000	
Personal Accident Insurance Sum Insured	900000	

Subject to Tax Deduction at Source and deduction of all other government taxes as applicable

- Gratuity As per the Company policy
- Exemption to HRA is subject to the submission of rent payment receipt
- You shall be entitled to a Medical Insurance Cover for Self, Spouse and 2 Children as per Company policy.



For, InsuranceDekho
Divya Mohan
Chief Human Resources Officer

Girnar Insurance Brokers PVT. LTD.

CIN - U66010RJ2016PTC054811

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ACCEPTANCE OF OFFER TERMS AND CONDITIONS:

I confirm that I have read, understood, the terms and conditions stated above, and accept the offer.

Printed Name: NEETU ADHIKARI

Date of Joining: 27-05-2024

Date: 16-05-2024 (To confirm if not already specified)

Girnar Insurance Brokers PVT. LTD.

CIN -U66010RJ2016PTC054811

Corporate Office (Gurgaon) : Plot no.301, Phase-2, Udyog Vihar, Sector - 20, Gurugram Haryana - 122008.
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Rajasthan

IRDAI License No: 588 Valid till:
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Composite Broker



WINSPARK INNOVATIONS LEARNING PVT LTD.
Planet Spark Tower A, 1st floor, Unitech Cyber Park, Sector 39, Gurugram, Haryana 122002
<http://www.planetspark.in>

Offer Letter

Date: 22/05/2024

To Megha Mehrush

Employee Code: PS20924

Dear Megha

Sub: Offer Letter

We are pleased to appoint you in our organization as a **Business Development Counsellor** with effect from **11th June 2024**. You will be based out of PlanetSpark office at Planet Spark Tower A, 1st floor, Unitech Cyber Park, Sector 39, Gurugram, Haryana 122002. You will be working from office from day one of joining.

You will be paid gross emoluments and incentives as detailed in Annexure – A when 1 Lac revenue reflects in the sales dashboard against your name.

Your employment with us will be governed by the Terms & Conditions as detailed in Annexure – B.

Your offer has been made based on information furnished by you. However, if there is a discrepancy in the copies of documents or certificates given by you as a proof of above, we retain the right to review our offer of employment.

Please sign and return duplicate copy of this letter in token of your acceptance.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards sparking the joy of learning in every child in India. We assure you of our support for your professional development and growth.
Yours truly,

For WINSPARK INNOVATIONS LEARNING PRIVATE LIMITED.

AUTHORIZED SIGNATORY

Encl.: As above

Annexure – A

Emoluments can be bifurcated as under:

	Monthly	Yearly
Basic Pay	15600	187200
House Rent Allowance	7800	93600
Medical Allowance	2000	24000
Supplementary Allowance	7000	84000
Gross Salary	32400	388800
*Performance Linked Incentive based on Individual Target	20000	240000
Employer PF Contribution	1800	21600
Total CTC		6,50,400

Your overall training period is for 4 weeks. you would receive a training gross of **INR 21,428 (PF will be deducted)** per month which can be extended if needed. During this period the below mentioned targets has to be achieved to get the License to sell and move into the core sales team.

Region	Targets
Domestic	Rs 100000
UAE	\$1500
USA	\$1500

The trainee will be eligible to receive the Training gross only if they have 90% of daily Attendance in office and should have completed one whole month in the system.

Annexure – B

1. Personal Particulars:

You will keep us informed of any change in your residential address, your family status or any other relevant particulars. You would also let us know the name and address of your legal heir/nominee.

2. Probation

You will be in probation period of one month from the date of joining. The probation can be discontinued anytime if target is not achieved during training and salary will be processed as FNF after 90 days based on eligibility & Incentive payment is only applicable till the period of employment. Unpaid incentives will be forfeited at the termination of employment.

3. Nature of Work:

You will work at high standard of initiative, creativeness, efficiency and economy in the organization. The nature of work and responsibilities within **Business Development Counsellor** will be assigned and explained to you from time to time.

4. Training:

You will hold yourself in readiness for any training at any place whenever required. Such training would be imparted to you at the company's expense. At the end of training your performance will be reviewed by the Panel, based on the review you will be eligible to be placed in the core team.

5. Intellectual Property Right:

If during the period of your employment with us you achieve any invention, process improvement, operational improvement, or other process/method likely to result in more efficient operation of any of the activities of the company, the company shall be entitled to use and utilize such improvement and you shall assign all rights thereof to the company for the purpose of seeking any patent rights or for any other purpose. The company shall have the sole ownership rights of all the intellectual property rights that you may create during the tenure of association with the company including but not limited to the creative concept that you may develop during your association with the company.

6. Secrecy/Confidentiality:

You will not during the course of your employment with the company or at any time there after divulge or disclose to any person whomsoever, make any use whatsoever for your own purpose or for any other purpose other than that of the company, of any information or knowledge obtained by you during your employment as to the business or affairs of the company including development, process reports and reporting system and you will during the course of your employment hereunder also use your best endeavour to prevent any other person from doing so.

7. Annual Leave:

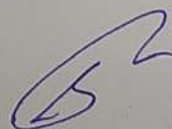
You will be entitled to 4 annual leaves for every completed quarter at the company and 7 annual medical leave. These are applicable for permanent employees

8. Termination of Service:

Either party can terminate this employment by serving a notice of 3 days on the other. The Full and Final settlement will be processed after 90 days from the last working date.

9. Appointment in Good Faith:

It must be specifically understood that this offer is made based on your proficiency on technical/professional skills you have declared to possess as per your application for employment and your ability to handle any assignment/job independently.



The above terms and conditions are based on the company's policy, procedures and other rules currently applicable in India and are subject to amendments and adjustments from time to time. In all matter including those not specifically covered here such as traveling, retirement, etc. you will be governed by the rules of the company as shall be in force from time to time.

10. Non-Compete Clause:

During your employment with Winspark Innovations Learning Pvt Ltd, and for a period of 2 years following the termination of your employment, you agree that you will not directly or indirectly, for yourself or for any third party, engage in or be employed or associated with any business, entity, or person that offers learning products for 5 years to 40-year-old learners, including but not limited to Coding, Math, English, Science or any other subject. This restriction shall apply regardless of whether such business, entity, or person is in competition with Winspark Innovations Learning Pvt Ltd

Sincerely,

For and on behalf of WINSPARK INNOVATIONS LEARNING PVT LTD



"I hereby accept this offer and I Confirm that I have signed out of the placement process"

Signature

Date

A handwritten signature in blue ink, located at the bottom right of the page.

GROWTH MAXIMISERS PRIVATE LIMITED

Regd. Office: 2nd floor, Saraf Building, A.T. Road, Guwahati-1
Tel: +91-9654138862 Website: www.growthmaximisers.com Email: neha@growthmaximisers.com

May 2nd, 2024

Shradha Malkani,
India

Dear Shradha,

We are pleased to offer you employment with Growth Maximisers Private Limited (the "Company") as **Talent Acquisition Associate**. This letter and its annexures including "Statement of Terms and Conditions of Employment" constitute our offer to you.

This offer is confidential and should not be disclosed to others. It will remain open for two working days, after which it will be deemed withdrawn if you have not accepted our offer in writing by then.

This offer of employment is conditional upon your starting and continuing employment, subject to:

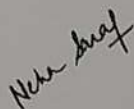
- Your signed acceptance and return of the Statement of Terms and Conditions of Employment and relevant annexures
- Agreement to, and compliance with, our confidentiality agreement which is included with this letter
- You being free of any restrictions imposed by any current employer. It is your responsibility to promptly advise us if there are any potential difficulties in this respect, including any notice requirement you may have with your current employer. By signing this letter you are confirming to us that you are not subject to any duty or obligation that would prevent you from taking up employment with us on your start date, or which would prevent you from performing all or any duties of the company relating to your position.
- Your signed acceptance that
 - no legal and/or criminal case is pending against you before any court/investigating agencies
 - you were never found guilty / convicted of any legal offense and /or crime by any court of law in the past

Subject to the fulfilment of these conditions, the position shall commence on or before **10th Jun 2024**. Please signify your acceptance of this offer by signing and returning one copy of the Statement of Terms and Conditions of Employment, along with the documents listed below in the letter.

You are requested to read and understand the Annexures thoroughly. Should you have any question or need any clarification on the same, please feel free to contact us.

We are excited about you joining the Company and look forward to your contribution that you will make to Growth Maximisers Private Limited.

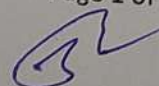
Yours sincerely,



Neha Saraf,
Chief Executive Officer & Director,
Growth Maximisers Private Limited

CONFIDENTIAL – NOT FOR FURTHER CIRCULATION

Page 1 of 8





GOODRICH LOGISTICS

To,
Ms. Ayesha Jhinkwan,
Amar Vihar Colony, Pilikothi,
Haldwani, Nainital, Bari Mukhani,
Uttarakhand-263139

May 08, 2024

Subject: Appointment as Management Trainee

Dear Ms. Ayesha Jhinkwan,

This has reference to your application and the subsequent interview with us for the post of "Management Trainee" in our organization to be based at our Delhi office.

We are pleased to appoint you as Management Trainee on Contract for the period of 1 (One) year starting from July 01, 2024 on terms and conditions mutually discussed and agreed. You will be entitled for a monthly stipend of Rs. 25,000/- (Rupees Twenty-Five Thousand Only) per month, Subject to taxes if applicable.

You are requested to send the following: -

- Latest passport size photographs (4 No's)
- Birth / School leaving certificate
- Educational Certificates
- Pan and Aadhar card copy
- Cancelled cheque copy

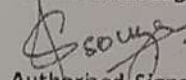
The Company has the right to transfer you to any of the department and/or its locations in India. The job profile can be changed at the sole discretion of the management without any prior notice to you.

You will be on Probation for a period of 6 months from the date of your joining subject to written confirmation by the Company to yourself either before or after the completion of this period of 6 months. During probation period 15 days advance written notice or salary in lieu of the same is to be given by you for cessation of services with the Company. The Company shall be entitled to forthwith terminate your services at any time during the probation period without any notice or without salary in lieu of the same. Once Confirmed 30 days advance written notice or compensation for the short notice (to be calculated on pro-rata basis, basis gross salary as per the letter of appointment/last letter of Increment) is to be given for termination of services by either party.

This contract is in no way a promise or assurance for permanent employment in the Company.

The terms mentioned in this offer is final and shall supersede all other prior communications (verbal/written). Please return the enclosed copy of this letter duly signed as a token of your acceptance of the same.

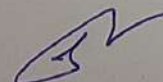
Yours faithfully,
For Goodrich Logistics Private Limited


Authorized Signatory

Accepted.....
(Ms. Ayesha Jhinkwan)

GOODRICH LOGISTICS PRIVATE LIMITED

Corporate Office : 801, 8th Floor, Meraki Arena, Sion-Trombay Road, Opp. R. K. Studio, Chembur (E), Mumbai - 400 071. INDIA
CIN : U61100MH1999PTC119246 Tel : +91 22 6286 2900 Email: info@goodrichlogistics.com Website: www.goodrichlogistics.com





GOODRICH LOGISTICS

May 08, 2024

To,
Ms. Sanjana Kuwarbi,
Herakhan Mandir Parisar,
Chiliyanaula, Badham, Almora,
Uttarakhand-263645

Subject: Appointment as Management Trainee

Dear Ms. Sanjana Kuwarbi,

This has reference to your application and the subsequent interview with us for the post of "Management Trainee" in our organization to be based at our Delhi office.

We are pleased to appoint you as **Management Trainee on Contract** for the period of 1 (One) year starting from **July 01, 2024** on terms and conditions mutually discussed and agreed. You will be entitled for a monthly stipend of **Rs. 25,000/- (Rupees Twenty-Five Thousand Only)** per month, Subject to taxes if applicable.

You are requested to send the following: -

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- Educational Certificates
- Pan and Aadhar card copy
- Cancelled cheque copy

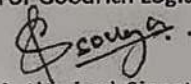
The Company has the right to transfer you to any of the department and/or its locations in India. The job profile can be changed at the sole discretion of the management without any prior notice to you.

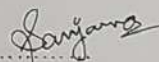
You will be on Probation for a period of 6 months from the date of your joining subject to written confirmation by the Company to yourself either before or after the completion of this period of 6 months. During probation period 15 days advance written notice or salary in lieu of the same is to be given by you for cessation of services with the Company. The Company shall be entitled to forthwith terminate your services at any time during the probation period without any notice or without salary in lieu of the same. Once Confirmed 30 days advance written notice or compensation for the short notice (to be calculated on pro-rata basis, basis gross salary as per the letter of appointment/last letter of Increment) is to be given for termination of services by either party.

This contract is in no way a promise or assurance for permanent employment in the Company.

The terms mentioned in this offer is final and shall supersede all other prior communications (verbal/written). Please return the enclosed copy of this letter duly signed as a token of your acceptance of the same.

Yours faithfully,
For Goodrich Logistics Private Limited


Authorized Signatory

Accepted 
(Ms. Sanjana Kuwarbi)

GOODRICH LOGISTICS PRIVATE LIMITED

Corporate Office : 801, 8th Floor, Meraki Arena, Sion-Trombay Road, Opp. R. K. Studio, Chembur (E), Mumbai - 400 071. INDIA
CIN : U61100MH1999PTC119246 Tel : +91 22 6286 2900 Email: info@goodrichlogistics.com Website: www.goodrichlogistics.com

Confidential

Miss. Megha Mehrush

Date 20/11/2023

OFFER LETTER

This is with reference to the interview held with you; we are pleased to issue you the letter of Intent with Shakuntalam International Pvt. Ltd (BIDINN), the details of which are as under:

You have been selected as a Relationship Manager Intern at Bidinn based on your performance during the recent pool campus drive conducted at Pal College. We were impressed by your qualifications, skills, and enthusiasm, and we believe that you will be a valuable addition to our team.

Position	:-	Relationship Manager Intern
Department	:-	Marketing and Sales Department
Date of Joining	:-	20 th November 2023
Location	:-	Noida
Timing	:-	10am-6:30pm
Reporting To	:-	Senior Vice President Marketing & growth

Your employment shall be subject to an initial Training period (probation period) of 3 months during which your performance and conduct will be monitored.

You will initially be employed at the Company's office at Noida. **Your commencing stipend will be up to 20,000/- INR per month in Probation period. After probation period your Salary Package will be up to 7.0 LPA.**

This offer letter is subject to the following conditions:

1. Certificates of qualification.
2. Four passport size photographs.
3. Copy of your Address proof and PAN card.
4. Medical fitness certificate by MBBS doctor.
5. Copies of all educational documents
6. Copies of Previous Employment. (for Experienced Person)
7. Last 3 months salary slip. (for Experienced Person)
8. Copy of a Cancelled Cheque or Passbook.

We request you to put your signatures on the duplicate copy of this letter as token of your acceptance and become a part of Shakuntalam International Pvt Ltd. Family. A separate standard appointment letter along with salary annexure will be issued to you on the day of your joining.

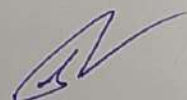
We look forward to welcome you aboard.

For Shakuntalam International Pvt. Ltd



Human Resources

Accepted & Agreed





GOODRICH LOGISTICS

To,
Ms. Sanjana Kuwarbi,
Herakhan Mandir Parisar,
Chiliyanaula, Badham, Almora,
Uttarakhand-263645

May 08, 2024

Subject: Appointment as Management Trainee

Dear Ms. Sanjana Kuwarbi,

This has reference to your application and the subsequent interview with us for the post of "Management Trainee" in our organization to be based at our Delhi office.

We are pleased to appoint you as **Management Trainee on Contract** for the period of 1 (One) year starting from July 01, 2024 on terms and conditions mutually discussed and agreed. You will be entitled for a monthly stipend of Rs. 25,000/- (Rupees Twenty-Five Thousand Only) per month, Subject to taxes if applicable.

You are requested to send the following: -

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- Educational Certificates
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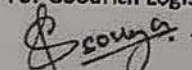
The Company has the right to transfer you to any of the department and/or its locations in India. The job profile can be changed at the sole discretion of the management without any prior notice to you.

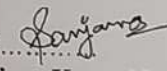
You will be on Probation for a period of 6 months from the date of your joining subject to written confirmation by the Company to yourself either before or after the completion of this period of 6 months. During probation period 15 days advance written notice or salary in lieu of the same is to be given by you for cessation of services with the Company. The Company shall be entitled to forthwith terminate your services at any time during the probation period without any notice or without salary in lieu of the same. Once Confirmed 30 days advance written notice or compensation for the short notice (to be calculated on pro-rata basis, basis gross salary as per the letter of appointment/last letter of increment) is to be given for termination of services by either party.

This contract is in no way a promise or assurance for permanent employment in the Company.

The terms mentioned in this offer is final and shall supersede all other prior communications (verbal/written). Please return the enclosed copy of this letter duly signed as a token of your acceptance of the same.

Yours faithfully,
For Goodrich Logistics Private Limited


Authorized Signatory

Accepted.....
(Ms. Sanjana Kuwarbi)

GOODRICH LOGISTICS PRIVATE LIMITED

Corporate Office : 801, 8th Floor, Meraki Arena, Sion-Trombay Road, Opp. R. K. Studio, Chembur (E), Mumbai - 400 071. INDIA
CIN : U61100MH1999PTC119246 Tel : +91 22 6286 2900 Email: info@goodrichlogistics.com Website: www.goodrichlogistics.com



JNJ TECHNOLOGIES & SERVICES LLP

GM3F+7J3, 3rd Cross Road, Auto Nagar Vijayawada, Andra Pradesh - 520007

✉ support@jnjservices.co.in

🌐 www.jnjservices.co.in

CIN/LLP NO: ACG-4791

LETTER OF INTENT

Date: 31/07/2024

Dear Anant Khulbe,

We refer to your application and subsequent interview with us. We are pleased to offer you employment with our Company as a **Business Development Executive - Sales** on the following mutually agreed terms:

- 1. Date of Joining & Work Location:** Your appointment becomes effective from your joining date, which shall be no later than **02nd August, 2024**. Your work location will be remote or any other location assigned by the Company. The Company reserves the right to transfer you to any location as deemed fit.
- 2. Compensation:** Your monthly CTC will be **₹35,000/-** which will commence upon successful completion of the OJT period.
- 3. Background Check:** The Company may conduct background verification at its discretion before or after the commencement of this Agreement to verify your professional certifications, educational background, identity, proof of age, address, past work experience, and criminal records. You hereby consent to such background checks. This Agreement is subject to the validation of the information provided by you and the satisfactory outcome of pre-employment screening activities.
- 4. Offer of Permanent Position:** It is not obligatory for the Company to offer you a permanent position upon the expiry of this Agreement. This offer of employment is subject to satisfactory performance during training and the provision of necessary documents, including educational and professional certificates. The offer may be rescinded if such documents are not provided. Your salary will commence after completing the probation period. This is a letter of intent; a formal letter of appointment will be issued after clearing OJT.
- 5. Term :-** The term of this Agreement would be for a period of 1 week approximately, commencing from your date of joining & salary will start post completion of OJT. This Agreement will automatically expire upon the successful completion of OJT.



JNJ TECHNOLOGIES & SERVICES LLP

6. Expense Reimbursement: In addition to your salary, you will be reimbursed for expenses incurred on behalf of the Company or its clients, as authorized and upon presenting supporting documents. The Expense Policy will be shared with you upon joining.

The terms of your employment contract are confidential and should be treated as privileged information between you and the Company. You are expected to maintain this confidentiality.

Please signify your acceptance of the terms and conditions by signing and returning the duplicate copy of this letter.

We look forward to you joining us at the earliest. We are certain that you will find challenge, satisfaction, and opportunity in your association with the Company.

Documents to be submitted at the time of joining:

- Passport size photograph
- PAN Card (Photocopy)
- Aadhar card (Photocopy)
- Documentary evidence of your Educational Qualifications
- Relieving letter/Experience letter from previous organizations
- Offer Letter/Appointment letter from previous organizations
- Past three months' pay slips from the last organization
- Cancelled Cheque/Bank Statement/Bank Passbook
- Resume/CV

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Authorized signatory

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GM3F+7J3, 3rd Cross Road, Auto Nagar Vijayawada, Andra Pradesh - 520007

✉ support@jnjservices.co.in

🌐 www.jnjservices.co.in

CIN/LLP NO: ACG-4791

LETTER OF INTENT

Date: 02/08/2024

Dear Vartika Pandey,

We refer to your application and subsequent interview with us. We are pleased to offer you employment with our Company as a **Business Development Executive - Sales** on the following mutually agreed terms:

1. Date of Joining & Work Location: Your appointment becomes effective from your joining date, which shall be no later than **2nd July, 2024**. Your work location will be remote or any other location assigned by the Company. The Company reserves the right to transfer you to any location as deemed fit.

2. Compensation: Your monthly CTC will be **₹35,000/-** which will commence upon successful completion of the OJT period.

3. Background Check: The Company may conduct background verification at its discretion before or after the commencement of this Agreement to verify your professional certifications, educational background, identity, proof of age, address, past work experience, and criminal records. You hereby consent to such background checks. This Agreement is subject to the validation of the information provided by you and the satisfactory outcome of pre-employment screening activities.

4. Offer of Permanent Position: It is not obligatory for the Company to offer you a permanent position upon the expiry of this Agreement. This offer of employment is subject to satisfactory performance during training and the provision of necessary documents, including educational and professional certificates. The offer may be rescinded if such documents are not provided. Your salary will commence after completing the probation period. This is a letter of intent; a formal letter of appointment will be issued after clearing OJT.

5. Term :- The term of this Agreement would be for a period of 1 week approximately, commencing from your date of joining & salary will start post completion of OJT. This Agreement will automatically expire upon the successful completion of OJT.

LETTER OF INTENT

Date: 02/08/2024

Dear Vartika Pandey,

We refer to your application and subsequent interview with us. We are pleased to offer you employment with our Company as a **Business Development Executive - Sales** on the following mutually agreed terms:

1. Date of Joining & Work Location: Your appointment becomes effective from your joining date, which shall be no later than **2nd July, 2024**. Your work location will be remote or any other location assigned by the Company. The Company reserves the right to transfer you to any location as deemed fit.

2. Compensation: Your monthly CTC will be **₹35,000/-** which will commence upon successful completion of the OJT period.

3. Background Check: The Company may conduct background verification at its discretion before or after the commencement of this Agreement to verify your professional certifications, educational background, identity, proof of age, address, past work experience, and criminal records. You hereby consent to such background checks. This Agreement is subject to the validation of the information provided by you and the satisfactory outcome of pre-employment screening activities.

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We look forward to you joining us at the earliest. We are certain that you will find challenge, satisfaction, and opportunity in your association with the Company.

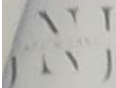
Documents to be submitted at the time of joining:

- Passport size photograph
- PAN Card (Photocopy)
- Aadhar card (Photocopy)
- Documentary evidence of your Educational Qualifications
- Relieving letter/Experience letter from previous organizations
- Offer Letter/Appointment letter from previous organizations
- Past three months' pay slips from the last organization
- Cancelled Cheque/Bank Statement/Bank Passbook
- Resume/CV

JNJ TECHNOLOGIES & SERVICES LLP

Chandana Kera

Authorized signatory



JNJ TECHNOLOGIES & SERVICES LLP

6. Expense Reimbursement: In addition to your salary, you will be reimbursed for expenses incurred on behalf of the Company or its clients, as authorized and upon presenting supporting documents. The Expense Policy will be shared with you upon joining.

The terms of your employment contract are confidential and should be treated as privileged information between you and the Company. You are expected to maintain this confidentiality.

Please signify your acceptance of the terms and conditions by signing and returning the duplicate copy of this letter.

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- Resume/CV

JNJ TECHNOLOGIES & SERVICES LLP

Authorized signatory



VATSIN
YOUR CONCERN. OUR SOLUTIONS

STRICTLY CONFIDENTIAL

Date: 16.05.2024

Ms. Megha Mehrush
D/O Mahendra Mehrush
00, Behind Nirmala Convent School,
Kathgodam, Nainital
Uttarkhand-263126

Subject: Provisional Appointment as an Inside Sales Executive.

Dear Ms. Megha,

Please refer to your application and the subsequent interview you had with us. We are pleased to offer you provisionally an appointment at Vatsin Technology Solutions Pvt. Ltd. Gurgaon, Haryana as **Inside Sales Executive** on the following terms and conditions.

- You will be paid an annual salary of **Rs. 3.50 LPA** on cost to the company basis.
- You will join the company on or before (**13th June 2024**)
- Your Shift Timing will be 9:00 AM to 6:00 PM and Working Days will be Monday to Friday.
- This offer is provisional in nature and the regular offer of appointment shall be issued to you by the **Vatsin Technology Solutions Pvt. Ltd.** upon your joining the duties and satisfactory completion of joining formalities.
- The management reserves the right to withdraw the said offer in case you are found medically unfit and if any of the information provided by you in the Application Form is found misleading or misconceived.
- Your place of posting will **Inside Sales Executive** in the company.

In token of having accepted the above, please confirm your acceptance.

Yours truly

For Vatsin Technology Solutions Pvt Ltd.

Assistant Manager-Human Resource

(Surabhi Mehra)



Confidential

Date 31/10/2023

Miss. Megha Mehrush

OFFER LETTER

This is with reference to the interview held with you; we are pleased to issue you the letter of Intent with Shakuntalam International Pvt. Ltd (BIDINN), the details of which are as under:

You have been selected as a Relationship Manager Intern at Bidinn based on your performance during the recent pool campus drive conducted at Pal College. We were impressed by your qualifications, skills, and enthusiasm, and we believe that you will be a valuable addition to our team.

Position	: -	Relationship Manager Intern
Department	: -	Marketing and Sales Department
Date of Joining	: -	06 th November 2023
Location	: -	Noida
Timing	: -	10am-6:30pm
Reporting To	: -	Senior Vice President Marketing & growth

Your Unpaid training is scheduled to begin on the 6th of November and will last till 20th of November after that Your employment shall be subject to an initial Training period (probation period) of 3 months during which your performance and conduct will be monitored.

You will initially be employed at the Company's office at Noida. **Your commencing stipend will be up to 20,000/- INR per month in Probation period. After probation period your Salary Package will be up to 6.2 LPA.**

This offer letter is subject to the following conditions:

1. Certificates of qualification.
2. Four passport size photographs.
3. Copy of your Address proof and PAN card.
4. Medical fitness certificate by MBBS doctor.
5. Copies of all educational documents
6. Copies of Previous Employment. (for Experienced Person)
7. Last 3 months salary slip.(for Experienced Person)
8. Copy of a Cancelled Cheque or Passbook.

We request you to put your signatures on the duplicate copy of this letter as token of your acceptance and become a part of Shakuntalam International Pvt Ltd. Family. A separate standard appointment letter along with salary annexure will be issued to you on the day of your joining.

We look forward to welcome you aboard.

For Shakuntalam International Pvt. Ltd

Accepted & Agreed

Human Resources

**Confidential****Date 31/10/2023****Mr. Anant Khulbe****OFFER LETTER**

This is with reference to the interview held with you; we are pleased to issue you the letter of Intent with Shakuntalam International Pvt. Ltd (BIDINN), the details of which are as under:

You have been selected as a Relationship Manager Intern at Bidinn based on your performance during the recent pool campus drive conducted at Pal College. We were impressed by your qualifications, skills, and enthusiasm, and we believe that you will be a valuable addition to our team.

Position	: -	Relationship Manager Intern
Department	: -	Marketing and Sales Department
Date of Joining	: -	06 th November 2023
Location	: -	Noida
Timing	: -	10am-6:30pm
Reporting To	: -	Senior Vice President Marketing & growth

Your Unpaid training is scheduled to begin on the 6th of November and will last till 20th of November after that Your employment shall be subject to an initial Training period (probation period) of 3 months during which your performance and conduct will be monitored.

You will initially be employed at the Company's office at Noida. Your commencing stipend will be up to 20,000/- INR per month in Probation period. After probation period your Salary Package will be up to 6.2 LPA.

This offer letter is subject to the following conditions:

1. Certificates of qualification.
2. Four passport size photographs.
3. Copy of your Address proof and PAN card.
4. Medical fitness certificate by MBBS doctor.
5. Copies of all educational documents
6. Copies of Previous Employment. (for Experienced Person)
7. Last 3 months salary slip. (for Experienced Person)
8. Copy of a Cancelled Cheque or Passbook.

We request you to put your signatures on the duplicate copy of this letter as token of your acceptance and become a part of Shakuntalam International Pvt Ltd. Family. A separate standard appointment letter along with salary annexure will be issued to you on the day of your joining.

We look forward to welcome you aboard.

For Shakuntalam International Pvt. Ltd

Human Resources

Accepted & Agreed



Appointment Letter

1 message

Team HR- Timespro <hr@timesproconsulting.com>
To: kanchan joshi <kanchanjoshialm@gmail.com>
Cc: Sheeshram Yadav <sheeshram@timesproconsulting.com>

Thu, 15 Jun, 2023 at 5:40 pm

Dear Kanchan,

Congratulations!

Concerning your application and subsequent interviews with us, we are happy to offer you the position of **Business Development Executive - Sales** in our Company at 3.24 LPA which will be paid INR 27,000 per month.

Your joining location will be

Gurugram

Reporting Date & Time:

01st -Aug. -2023, 10:00 AM

Venue Detail:

12th Floor, M3M Cosmopolitan, Sector-66, Golf Course Extension
Road Gurgaon - 122002, Haryana, India

Contact Person:

Shraddha Jaiswal

This offer and your employment are conditional upon the Company receiving satisfactory background check results. Please note if the Company is not satisfied with the background verification report, the Company reserves the right to withdraw or delay this offer of employment. Could you provide 2 references for background verification!

1. **Highest Education Certificate and Mark sheets (10th, 12th, Graduation, PG)**
2. **Photo Id Proof - Passport / Driving License / Voter's ID**
3. **PAN card**
4. **Aadhar Card**
5. **4 Passport size Photographs**

Should you need any clarification before joining, please feel free to get in touch with Shraddha Jaiswal,
Tel: +91 99907 88895

Email: hr@timesproconsulting.com

NOTE - This offer letter is valid only if you join on 01st Aug. 2023.

We look forward to a mutually rewarding partnership.

Regards,
Shraddha Jaiswal