

Meeting Agenda

Date: December 28, 2022

Time: 11 am

Venue: Conference hall, Administrative block Kumaun University Nainital.

1. Review of status of upcoming NAAC next cycle inspection.
2. Report regarding SSR 2016-22 and DVV clarification submission.
3. Allotment of preliminary tasks for upcoming NAAC inspection.

Kumaun University Nainital
Minutes of Meeting dated 28-12-2022

Meeting under the Chairmanship of Prof. N.K. Joshi, Vice Chancellor was convened at 11.00 am on 28/12/2022 in the Conference Hall, Kumaun University, Nainital to review the status of ensuing NAAC next cycle inspection. The following members were present-

1. Sri. Dinesh Chandra, Registrar Kumaun University, Nainital
2. Prof A.B. Melkani, Dean faculty of Science
3. Prof Indu Pathak, Dean faculty of Arts
4. Prof Atul Joshi, Dean faculty of Commerce
5. Dr Kumud Upadhyay, Dean faculty of Technical Education
6. Prof M.S. Mawri, Dean faculty of Visual Art/Fine Art
7. Dr. Mahender Rana, Representative Dean faculty of Biomedical Sciences
8. Prof L.M. Joshi, Director DSB campus, Nainital
9. Prof Rajeev Upadhyay, Director IQAC, Kumaun University Nainital
10. Prof Divya Upadhyay, Joint Director IQAC, Kumaun University, Nainital
11. Dr Reetesh Sah (Representative) Chief Proctor and Exam
12. Dr. Geeta Tiwari, Deputy Director IQAC, Kumaun University, Nainital
13. Dr. Anil Bisht, Deputy Director IQAC, Kumaun University, Nainital
14. Dr. Ashok Kumar, Assistant Director IQAC, Kumaun University, Nainital
15. Dr. Deepakshi Joshi, Member IQAC, Kumaun University, Nainital
16. Dr. Manisha Sanguri, Member IQAC, Kumaun University, Nainital
17. Smt. Asha Arya, Representative Finance Controller of Kumaun University, Nainital
18. Smt. Umang Saini, Assistant Director, DIC Kumaun University, Nainital
19. Prof. Lalit Tiwari, Director, RDC, Kumaun University, Nainital
20. Prof. L.S. Lodhiyal, DSW, D.S.B Campus, Nainital
21. Dr. Neelu Lodhiyal, Botany Department, DSB Campus, Nainital
22. Sri. Durgesh Dhimri, Deputy Registrar, Kumaun University, Nainital
23. Dr Yougal Joshi, Senior Scientist / Deputy Librarian, Kumaun University, Nainital
24. Dr Gagandeep Hothi, (Head) Music Department
25. Sri. Sanjay Kumar Pant, AE, Kumaun University, Nainital
26. Sri. K.K. Pandey, In charge ERP, Kumaun University, Nainital
27. Dr Santosh Kumar, Department of Physical Education,
28. Sh. G S Bhandari
29. Sh. P.C. Pathak

At first the Hon'ble Vice Chancellor congratulated all the stakeholders for the successful submission of SSR report and qualifying the SSS and DVV stage of NAAC inspection and urged all the members present to work proactively for the forthcoming NAAC Peer Team visit. He appraised the members regarding the directions of the State Government regarding compulsory NAAC Accreditations for all Universities and Affiliated colleges in the State. He reviewed criteria wise present status of the administrative office and University Campuses at Nainital and Bhimtal. He suggested that every officer and related Dean/Head of the concerned departments would review the respective entities and update the documentation as

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required for the NAAC inspection. Thereafter agenda wise deliberations were discussed and following decisions were taken -

1. Director IQAC gave the presentation regarding the phase wise work done till date by the team IQAC prior to the NAAC peer team visit.
2. Route and welcome of Peer Team Visit to be discussed and finalised by Director IQAC.
3. **Dr Reetesh Sah** will be the In-charge of the Guard of Honour by the NCC Cadets.
4. **Dr Gagandeep Hothi** will be the In-charge of Cultural night (30-35 minutes) during physical verification.
5. All the Deans along with the HOD's will ensure the updation of faculty profiles (in the prescribed format), PO's/CO's/PSO's and revised Syllabus in the University website with the help of Sh. K.K. Pandey (Co-ordinator ERP Cell). They will also ensure the proper functioning of instruments and Lab equipment in their respective departments. They will also provide a list of non-Teaching vacant posts in the respective departments for appointment on urgent basis through outsourcing.
6. **Sh. K.K. Pandey** (Co-ordinator ERP Cell) and will ensure complete updation of university website i.e., Photo Gallery, Anti- Ragging Measures, NRI Students Details, Scholarships, Complaints- Caste based, Placement Cell, Admission Office, Privacy Policy, Quality Policy, Research Policy and Examination Policy. He will also update the department wise list of faculty members (Working as well as Retired). **Dr Umang Saini** (Assistant Director DIC) will verify the updation of the University website and confirm the status in the next IQAC meeting.
7. **Dr Reetesh Sah, Sh. K.K. Pandey and Dr Deepakshi Joshi** will ensure that the Presentation of Deans/ HOD's will be prepared before the next IQAC meeting, scheduled in the first week of January 2023, then the entire team will prepare the presentation of Hon'ble Vice Chancellor.
8. **Dr Mahendra Rana** (Department of Pharmacy) will look after the condition of Rain Water Harvesting and prepare the presentation on the working and utilization of stored water reserve. He will also ensure the updation of year wise Placement Data from all the Departments of Bhimtal and Nainital Campus along with appointment letters. As per the requirement of the departments at Bhimtal Campus Dr Rana will prepare a proposal for the cafeteria.
9. **Dr Neelu Lodhiyal** (Co-ordinator UBA) will fulfil all the desired requisites to conduct Green Audit and prepare a report (presentation) on the working of adopted villages under Unnat Bharat Abhiyan.
10. **Prof L.M. Joshi** (Director, DSB Campus) will ensure the proper installation of 15 Solar Panel and LED Bulbs at different Departments, Hostels and Campus sites. The campus director will ensure the repair and maintenance of complete campus Building including Poly House, Green House, Seminar Halls, washrooms and construction of disabled friendly washrooms.
11. **Prof Lalit Tewari** (Director, SRICC) will prepare a report on the Feedback received from various stakeholders till date and compile the hard copies for peer team perusal. In addition to that he will also communicate with the Students/ Parents/ Faculty and prepare them for the interaction with the NAAC Peer Team. He will also ensure the updation of year wise list of PhD awardee from Kumaun University since 1977 in the University website.

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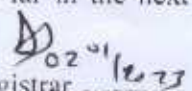
12. **Prof L.S. Lodhiyal** (DSW) will ensure the layout of route map of the DSB campus at the main gate. He will ensure the mounting of signboards/ Name Plates in both the campuses (route directions / ban on plastic / no smoking / green campus / anti ragging / parking / SSS posters / quotes/ warnings). He along with Prof Veena Pandey, Dr Santosh Kumar (Sports In charge) and Bhandari Ji will also initiate for the procurement of gym equipment (Treadmill/ weights/ cycle) for the Girls Hostels and campus. To ensure proper waste disposal, steel bins will be located at various campus sites and **Dr Umang Saini** will assist him to make adequate arrangements for e- waste management. The DSW Board will ensure the repair and maintenance of Hostels (boys & girls) in coordination with respective Hostel wardens. They will also time to time update the Pin Boards (Time Schedule/ Publication/ Notices/ thrust areas of research/ Achievements etc.) at Campus and Departmental sites and will mount University's Vision, Mission and Kul geet in all the Dean's Office.
13. **Dr Kumud Upadhyay** (Deputy Director, IQAC) will ensure the proper installation of Solar Panel and LED Bulbs at different Departments, Hostels of Bhimtal Campus. He will also ensure the repair and maintenance of Bhimtal Campus Building including white wash and construction of disabled friendly washrooms. He will also collect all the hardcopies of the online as well as offline feedbacks received from all the stakeholders.
14. **Dr Umang Saini** (Assistant Director DIC), will analyse and prepare a detailed report on Licenced Software, Application Software, Library Software (E - granthalaya), windows and MS Office etc. She will also assist **Prof Pradeep Joshi** to upload information regarding different competitive examinations and relevant study material. She will also visit the computer labs of different departments (especially Geography, Drawing and Painting etc.) to ensure the functionality of systems and updation requirements accordingly.
15. **Dr Yougal Joshi** will ensure the fulfilment of the entire criterion required for NAAC peer team visit along with the construction of disabled friendly Ramp in the Central library. Dr Yougal Joshi and Dr Umang Saini will also ensure that E - granthalaya is functional in both the Campuses.
16. **Dr Ashok Kumar, Dr Reetesh Sah and Dr Gagandeep Hothi** will look after the compilation of examination data of both the campuses, in order to obtain the pass percentage year wise.
17. **Prof Lata Pandey** along with **Prof Divya Upadhyay** and **Dr Kumud Upadhyay** will ensure the functioning of Day Care Centres at DSB Campus. The Hermitage and Bhimtal Campus respectively.
18. **Dr Dinesh Chandra** (Registrar) will ensure the maintenance and relocation (if necessary) of Record Rooms in the Administrative Block of the University. He along with **Dr Yougal Joshi** will initiate the creation of Audio-visual centre and ensure the procurement of mixing equipment and software for editing along with lecture capturing system in the room allocated at HRDC. He will also procure and ensure the installation of sanitary pad vending machine at both the campuses and hostels.
19. **Dr Sushma Tamta** (Director, KU-IIC) and Dr Neelu Lodhiyal will set up centre for incubation and innovation at Women Studies Centre.
20. **Sh. Durgesh Dimri** (Deputy Registrar) will ensure the re-opening of University Canteen. He will also ensure the construction of Help Desk (Human Assistance) at the

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entrance of the Administrative Block, Name Plates outside every office and the repair and maintenance of University Main Entrance in coordination with Sh. Sanjay Pant (Assistant Engineer).

21. **Dr Amit Joshi** will ensure the creation of Business Lab as per the requirements. He along with **Sh. Durgesh Dimri** (Deputy Registrar) will initiate for the renewal of the registration of Alumni Association. He will also provide the detailed list of distinguished Alumni and ensure its updation in the University website.
22. **Dr Reetesh Sah and Dr Vijay Kumar** will prepare the students of NCC and NSS respectively for the interaction with the NAAC peer team.
23. **Prof Divya Upadhyay (Director, HRDC)** will ensure all the necessary preparations and arrangements in HRDC regarding NAAC peer team visit.
24. **Dr Nagendra Sharma (Sports Officer)** will ensure the year wise compilation of all the sports activities conducted/participated during past 6 years. He will also ensure the preparation of Year wise list of winners of various State/National/International sports events.
25. **Sh. Sanjay Pant (Assistant Engineer)** will ensure the Annual Maintenance of the University along with proper documentation of all the records of the past six years.
26. **Smt. Anita Arya (Finance Officer)** will ensure the entire documentation of financial records of the past 6 years.

At the end the chair directed the members present, to ensure the completion of the assigned task within the stipulated time and present the status of the work done so far in the next meeting scheduled in the first week of January 2023.

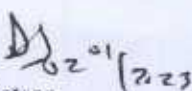

Registrar,
Kumaun University,
NAINITAL.

Endt.No. KU/RO/2022-23/304

Dated 02/01/2023

Copy to:

1. All concerned for information & necessary action.
2. P.S. to V.C. for the kind information of the Hon'ble Vice-Chancellor.


Registrar,
Kumaun University,
NAINITAL.